

Booking Car Rental Reservations Online for Personal Use

It is fast and easy to make arrangements for your personal car rental needs nationwide with Enterprise Rent-A-Car through the State of CA contract. Just follow the steps below to make your own reservations with Enterprise online at our web site or by phone:

Online

1. Log on to Enterprise Rent-A-Car's Web Site at www.enterprise.com
2. Pick the Enterprise location where you would like to pick up your rental vehicle.
 - a. You can use the Airport link to choose one of our Airport locations; or
 - b. Enter the Zip Code, City or State you are looking for.
3. Enter the Dates and Times of your desired reservation.
Enter your Account Number: **XZCA999** in the "Optional: Corporate Account or Customer Number" box.
4. You will be prompted to enter the first 3 Characters of your Company's Name, please enter **CAL** in this box.
5. Choose the rental location most convenient for you.
 - a. If you entered a specific location or airport, you will then be directed to that location.
 - b. If you entered a zip code, city or state, you will be given a list of Enterprise Rent-A-Car locations in the area you have requested from which to choose.
6. At the next screen, you can select your vehicle.
7. Next, you will be prompted to enter your Name (First & Last), home phone number, and email address.
8. You will be given a confirmation number for your reservation and the option to have a confirmation emailed to you.
9. You will need to have a valid Driver's License, Reservation Number, and Personal Credit Card to pick up the vehicle.

By Phone

1. You can:
 - a. Contact your local Enterprise Rent-A-Car rental branch, or
 - b. Dial 1-800-RENT-A-CAR to be connected to the closest branch to you.
2. Provide the branch with your Account Number: **XZCA999**.
3. The rental branch will set up a reservation that fits your needs and provide you with a reservation number.
4. You will need to have a valid Driver's License, Reservation Number, and Personal Credit Card to pick up the vehicle.

** Please note, there are no insurance coverages included in this account, please discuss your options with the rental branch at the time of rental.

If at any time you have any questions, you can contact the State of California Account Department at (916) 787-4500.

