

## **Information Collection, Use and Access**

**Collection and Use of Personal Information.** The California Building Standards Commission (CBSC) collects the information requested on this form as authorized by the Health and Safety Code Section 18934. CBSC uses this information to follow up on any issues or concerns you may have and to ensure public participation in the development of building standards and regulations.

**Providing Personal Information Is Voluntary.** The CBSC requests your first and last name along with your email address in order for us to contact you with a response. You do not have to provide any additional personal information such as your home address, telephone number, or organization name.

**Access to Your Information.** We do not maintain any records of this form or your email address once we have responded back to you question or comments.

**Possible Disclosure of Personal Information.** In order to follow through on your request, we may need to share the information you give us with other government agencies. This may include sharing any personal information you gave us.

The information you provide may also be disclosed in the following circumstances:

- In response to a Public Records Act request, as allowed by the Information Practices Act;
- To another government agency as required by state or federal law;
- In response to a court or administrative order, a subpoena, or a search warrant.

**Contact Information.** For questions about this notice, or the CBSC's Privacy Policy, you may contact CBSC's Privacy Coordinator, 2525 Natomas Park Drive, Suite 130, Sacramento, CA 95833, or email [CBSC@dgs.ca.gov](mailto:CBSC@dgs.ca.gov).