



***THE CALIFORNIA DEPARTMENT
OF GENERAL SERVICES IS SEEKING
A NEW DEPUTY DIRECTOR -
TELECOMMUNICATIONS DIVISION***



UNIQUE OPPORTUNITY

The California Department of General Services is seeking a telecommunications professional to become the new Deputy Director of the Telecommunications Division. The Deputy Director receives direction from the Director of the Department of General Services, and operationally reports through the Department's Chief Deputy Director.



The Deputy Director's office is located in Sacramento, California.

THE CALIFORNIA DEPARTMENT OF GENERAL SERVICES DEPUTY DIRECTOR - TELECOMMUNICATIONS DIVISION



The Deputy Director is responsible for the management of the Telecommunications Division, which provides public safety communications equipment and services to other state agencies and manages the funding of the State's 911 emergency telephone system. The Telecommunications Division has 347 State employees and an annual operating budget of nearly \$60,000,000. Each year, the Division manages the procurement, installation, and maintenance of millions of dollars of public safety radio and microwave equipment and the disbursement of over \$150,000,000 to local agencies for 911 systems and services.

The Division has offices in Sacramento, Santa Rosa, San Luis Obispo, and Stockton to name a few, and technicians are dispatched from these offices 24-hours a day, 7 days a week to maintain and repair the State's 6,000 path-mile microwave communications network and public safety communications equipment supporting multiple state agencies throughout California. At the Division's Sacramento office, a team of engineers design communications equipment for Federal, State, and local agencies.

A major project for the Division is the deployment of the California Highway Patrol Enhanced Radio System. This \$500 million project is the largest upgrade of its type in the country, and the new system

will enable radio interoperability and interaction with emergency agencies on the scene of an incident. The Deputy Director is responsible for working with control and public safety agencies to ensure the successful development and implementation of this vital project.

The Deputy Director is responsible for the development and implementation of the Division's annual strategic plan and for the proper management of the Division's personnel, equipment, facilities, and finances. The Deputy Director must be prepared to testify before the Legislature and various government entities, including the Federal Communications Commission, to answer questions about the Division's budget, operations, projects, and policies.

THE IDEAL CANDIDATE

The Department of General Services is looking for the right person for this important position. Desirable work experience includes progressively expanding responsibilities in the telecommunications, networking, and technology industries; the successful management of major infrastructure projects; and public safety management.

The ideal candidate will possess strategic understanding, relationship skills, and political astuteness to implement the Division's strategic plan.





DEPARTMENT OF GENERAL SERVICES - TELECOMMUNICATIONS DIVISION

The major functions of the Telecommunications Division, Department of General Services include:

- (a) Assessing the overall long-range public safety communications needs and requirements of the State considering emergency operations, performance, cost, state-of-the-art technology, interoperability, security, reliability, and other factors important to State needs and requirements.
- (b) Developing strategic and tactical policies and plans for public safety communications with consideration for the systems and requirements of public agencies, and preparing an annual strategic communications plan that includes the feasibility of interfaces with federal and other state telecommunications networks and services.
- (c) Recommending industry standards for public safety communications systems to assure multi-user availability and compatibility.
- (d) Providing advice and assistance in the selection of communications equipment to ensure that the public safety communications needs of State agencies are met and that procurements are compatible throughout state agencies and are consistent with the State's strategic and tactical plans for public safety communications.
- (e) Providing management oversight of statewide public safety communications systems developments from the Federal to the local level.
- (f) Providing for coordination of, and comment on, plans, policies, and operational requirements from departments that utilize public safety communications in support of their principal function, such as the Office of Emergency Services, National Guard,



The candidate will possess intellectual curiosity for improving processes, measuring key success factors, and continuously challenging the Division to reach higher levels of excellence. The candidate will have the ability to provide leadership on major statewide public safety communications initiatives that involve a wide range of stakeholders with varying interests, and to capably foster, maintain and develop ongoing relationships with labor unions. It will be important for the candidate to have or be able to quickly gain knowledge of the administrative, budgetary, and legislative processes of the State of California.

Specific qualifications are as follows:

Education and Experience

A Bachelor's degree from an accredited university is expected and a Master's in public or business administration is desired.

Competencies and Personal Characteristics

In addition to the above qualifications, the following attributes are critical for the incoming Deputy Director, Telecommunications Division:

- Able to work effectively with a variety of agencies, industry representatives and individuals representing a broad range of interests and issues; capable of resolving conflict in a fair and balanced manner
- Able to understand complex issues and interrelationships
- Strong and decisive leader, who knows when to act
- Politically aware and sensitive when working in both administrative and legislative arenas
- Willing to take ownership of telecommunications projects in the State and be a valued contributor and team player to the established committee process
- Innovative and able to "think outside the box"



California Highway Patrol, Department of Fish & Game, Department of Parks & Recreation, health and safety agencies, and others with primary public safety communications programs.

(g) Monitoring and participating on behalf of the state in the

proceedings of federal and state regulatory agencies and in congressional and state legislative deliberations that have an impact on state government public safety communications activities.

(h) Developing plans regarding teleconferencing as an alternative to state travel during emergency situations.

(i) Provide information and data concerning the public safety communications facilities that are owned and operated by public agencies in connection with official business of public safety services.

COMPENSATION AND BENEFITS

The salary for the Deputy Director, Telecommunications Division, is open and negotiable depending upon the skills and qualifications of the successful candidate. The Deputy Director is a Governor's Office appointee.

As an employee of the State of California, the Deputy Director also receives a comprehensive benefit plan including, but not limited to:

Retirement

California Public Employees' Retirement System (PERS) 2% @ 55 Plan; employee contribution required.

Insurance

Health, dental, vision, and life insurance programs provided. Employee contributions may be required depending on programs selected.

Leave Allowance

- Vacation and sick leave benefits provided
- 13 holidays observed

APPLICATION PROCESS AND RECRUITMENT SCHEDULE

The final filing deadline is Friday, August 24, 2007. To be considered for this position, please submit a completed Governor's application (obtained online at <http://gov.ca.gov/appointments>; the application must be submitted online and a hard copy must be printed and sent to CPS Executive Search), a resume and cover letter, including current salary and the names of six work-related references, directly to:



Matt Gruver
CPS EXECUTIVE SEARCH

241 Lathrop Way
Sacramento, CA 95815

Tel: 916 / 263-1401

Fax: 916 / 561-7205

Email: resumes@cps.ca.gov

CPS website: www.cps.ca.gov/search

Following the filing date, resumes will be screened in relation to the criteria outlined in this brochure. Candidates with the most relevant qualifications will be given preliminary interviews by the consultants. Candidates deemed most highly qualified will go through an extensive reference and background check process and, depending upon the outcome of those processes, may be referred to the Governor's Office.

