STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

FORMS MANAGEMENT PROGRAM APPOINTMENTS

FMC 105 (REV. 6/2014)

OFFICE OF STRATEGIC PLANNING, POLICY, AND RESEARCH
FORMS MANAGEMENT CENTER
707 Third Street, 8th Floor
West Sacramento, CA 95605

IMS: Z-01, 8th Floor
Phone: (916) 375-4859 or (916) 376-9931
Fax: (916) 376-6340
Email: FormsManagement@dgs.ca.gov

Please type or print.

FORMS MANAGEMENT REPRESENTATIVE INFORMATION

Government Code Section 14772 and the State Administrative Manual (SAM) Section 1705 require the director of each State agency to *". . . appoint a forms management representative and provide necessary assistance to implement the State Forms Management Program within the agency."*

NAME *(Last Name First)*		TITLE			
DEPARTMENT NAME					
DIVISION		UNIT, BUREAU, OR SECTION			
STREET ADDRESS *(Number, Street, Room Number / Mail Stop)*		CITY	STATE	ZIP	IMS CODE
TELEPHONE NUMBER	FAX NUMBER	EMAIL ADDRESS			

DEPARTMENT DIRECTOR AUTHORIZATION

The individuals named above have been appointed to manage and maintain the State Forms Management Program within this department.

DEPARTMENT DIRECTOR *(or Designee)*		TITLE
TELEPHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
SIGNATURE		DATE SIGNED