

MEAL TICKET SALES REPORT

STD. 520 (REV. 8-93)

ORIGINAL - To Accounting Office

DUPLICATE - To be retained by ticket-selling unit (if applicable)

LINE NUMBER	INSTRUCTIONS	(COL. A) GUEST MEAL TICKETS	(COL. B) EMPLOYEE MEAL TICKETS	
1.	Last ticket or book number sold as of this report date			
2.	Last ticket or book number sold shown on prior report			
3.	Number of tickets or books sold <i>(Line 1 less Line 2)</i>			
4.	Sale price of tickets or books <i>(enter current unit price)</i>	\$	\$	
5.	Total value of meal tickets sold <i>(Line 3 X Line 4)</i>	\$	\$	\$
ENTER SUM OF COLUMN TOTALS HERE ↓				
6.	Total value of meal tickets sold for cash. <i>(Enter total cash sales for the day.)</i>			\$
7.	Total value of meal tickets sold by payroll deduction. <i>(Attach original copies of meal ticket book payroll deduction notices to this report.)</i>			\$
8.	Total value of meal tickets sold. <i>(Sum of Lines 6 and 7--this amount must equal sum of column total on line 5.)</i>			\$
9.	Dollar value of unused meal tickets returned for credit.			\$

TICKET SELLER <i>(Signature)</i> 	DATE SIGNED
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RECEIVED FROM <i>(Ticket Seller's Typed or Printed Name)</i>	DATE RECEIVED
CASH FOR SALE OF MEAL TICKET AND BOOKS	\$
MEAL TICKET PAYROLL DEDUCTION NOTICES TOTALING	\$
UNUSED MEAL TICKETS TOTALING	\$
RECEIVED BY <i>(Signature)</i> 	TITLE

CASH (LINE 6)	CHARGES (LINE 7)	CREDITS (LINE 9)
\$	\$	\$