

LEED AP O+M TRAINING

COURSE OUTLINE



Instructor	Celia Hammond, LEED AP Green Building Consultant CTG Energetics	Phone	303-573-0070
Class Location	East End Complex 1500 Capitol Avenue Sacramento, CA 95814	E-mail	rsvp@ctg-net.com
Office Hours	Virtual office hours, will be announced at class		

COURSE DESCRIPTION:

LEED AP O+M credential signifies an extraordinary depth of knowledge in green building practices and specialization in a particular field. The Professional Accreditation Operation & Maintenance course is a thorough training in green building practices and the LEED O+M Rating System

GOALS:

- Obtain knowledge and skills required to pass the USGBC LEED AP O+M Practitioner Test
- Gain ability to assist project teams in achieving LEED O+M certification for buildings managed and owned by DGS
- Equip attendees with the knowledge to help address and achieve the State of California's GHG emission reduction programs & green building initiatives

REQUIREMENTS:

- Attendance at each training session
- Complete regular reading assignments and homework
- LEED EB Certification project experience (*If attendee does not currently have project experience, DGS can pair candidates with buildings that are currently in the certification process*)

RESOURCES:

www.usgbc.org, www.gbci.org, www.ctg-net.com

LEED AP EXAMINATION DATE:

Monday July 13, 2009 is the anticipated Exam Date for all candidates.

LEED AP O+M TRAINING COURSE SCHEDULE

Session One	Topic	Required Reading
May 12, 2009 – Tuesday 8:00 – 11:00 AM	Introduction Material	LEED EB O+M Reference Guide - Introduction;

Session Two	Topic	Required Reading
May 21, 2009 – Thursday 8:00 – 11:00 AM	Cost of Green Sustainable Sites Innovations in Operations	Cost of Green Revisited; LEED EB O+M Reference Guide – Sustainable Sites; LEED EB O+M Reference Guide – Innovation in Operations

Session Three	Topic	Required Reading
June 2, 2009 – Tuesday 8:00 – 11:00 AM	Water Efficiency Energy & Atmosphere	LEED EB O+M Reference Guide – Water Efficiency; LEED EB O+M Reference Guide – Energy & Atmosphere; Impact of HVAC Refrigerants

Session Four	Topic	Required Reading
June 23, 2009 – Tuesday 8:00 – 11:00 AM	Materials - Purchasing Materials - Waste Management Indoor Environmental Quality	LEED EB O+M Reference Guide – Materials & Resources; LEED EB O+M Reference Guide – Indoor Environmental Quality

Session Five	Topic	Required Reading
July 7, 2009 – Tuesday 8:00 – 11:00 AM	Final Review	Review all course materials; final preparation for test