

PROMOTIONAL PATHS

ADMINISTRATION DIVISION (OFFICE OF FISCAL SERVICES) – ADMINISTRATIVE, BUDGET AND PLANNING FUNCTIONS –

Administrative Classifications

Associate Governmental
Program Analyst
Class 5284
\$4,400 - \$5,348

Staff Services Analyst
Class 5157
\$2,817 - \$4,446

Office Technician (Typing)
Class 1139
\$2,638 - \$3,264



Budget and Planning Classifications

Staff Services Manager III
Class 4802
\$6,779 - \$7,474

Staff Services Manager II
(Supervisory)
Class 4801
\$5,576 - \$6,727

Staff Services Manager I
Class 4800
\$5,079 - \$6,127

Associate Budget Analyst
Class 5284
\$4,400 - \$5,348

Staff Services Analyst
Class 5157
\$2,817 - \$4,446

Administrative Functions:

- ▶ **Internal Operational Support & Liaison/Coordination Roles**
 - > Reception
 - > Budget and Financial
 - > Personnel/Attendance
 - > Procurement (purchases/contracts)
 - > Health and Safety
 - > Internet/Intranet
 - > Records Management
 - > Training and Development

Budget and Planning Functions:

- ▶ **Departmental Services**
 - > Budget preparation, enactment and administration
 - > Budget Drills
 - > Liaison with Control Agencies
 - > Rates Development
- ▶ **Price Book & Service Directory**
 - > DGS fees-for-services (State agencies)

Promotional paths are for informational purposes only and may vary depending on the level of education, experience and/or relevant eligibility criteria.