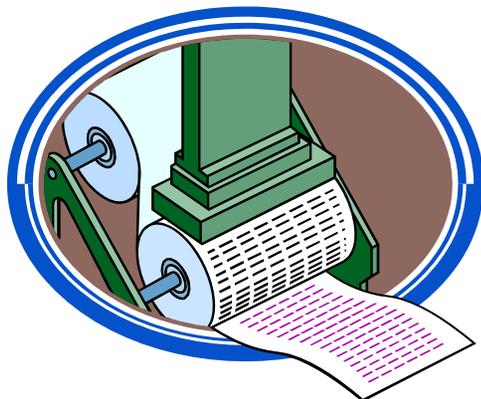


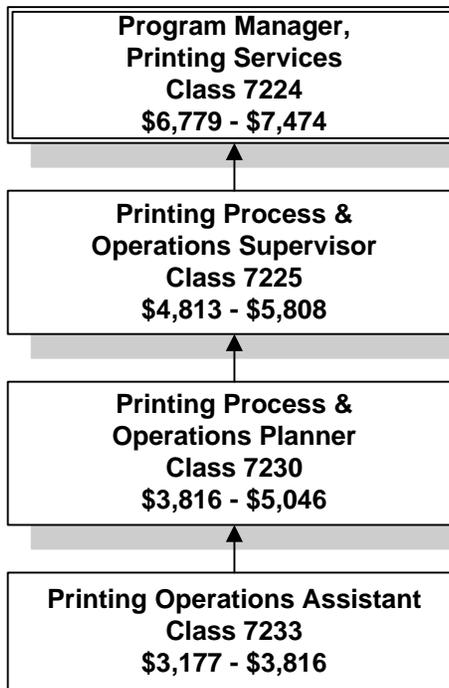
PROMOTIONAL PATH

OFFICE OF STATE PUBLISHING

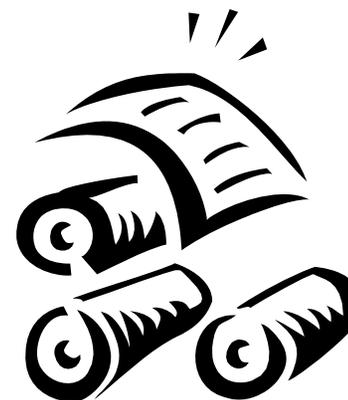
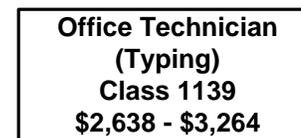
(FUNCTIONS: CUSTOMER DEVELOPMENT – MARKETING & ADVERTISING –
QUALITY ASSURANCE & PRODUCTION PLANNING)



Functional Support



Operational Support



Functional Tasks

- Plans, organizes, and controls all functions related to printing requests
- Facilitates preparation of production job tickets
- Ensures customer printing requisitions meet State budget parameters
- Reviews work and sets up quality checks to ensure accuracy
- Assists personnel in any problems arising from printing requests
- Ensures all printing meets appropriate style and manner criteria

Promotional paths are for informational purposes only and may vary depending on the level of education, experience and/or relevant eligibility criteria.