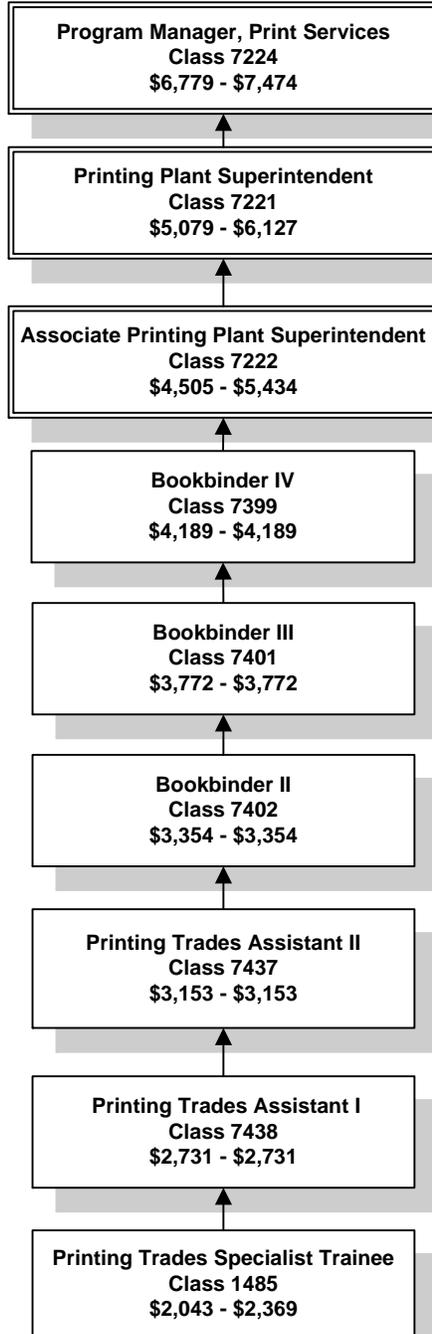


PROMOTIONAL PATH
OFFICE OF STATE PUBLISHING
BINDERY FUNCTION
 Printing Trades – Bookbinder Function
 (SHIFTS: DAYS – EVENINGS – NIGHTS)

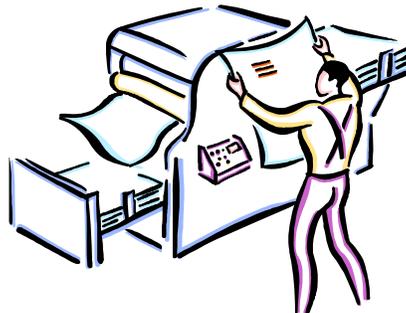
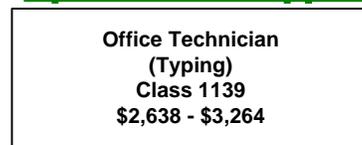
Function Support



Function Goals & Descriptions

- Develop skilled craftspeople
- Encourage creativity to produce superior products timely
- Instill a strong focus to fully satisfy the customer
- Encourage open and honest communication (staff and customers)
- Properly maintain equipment
- Identify state-of-the-art technologies (optimize productivity and cost effectiveness)
- Pursue continuous improvement in all areas
- Survey customers (measure organizational performance)

Operational Support



Promotional paths are for informational purposes only and may vary depending on the level of education, experience and/or relevant eligibility criteria.