

**To:** DSA Stakeholders  
**From:** The Division of the State Architect  
**Date:** April 5, 2016  
**Subject:** New & Revised Documents

In order to keep stakeholders abreast of new and revised forms and documents available online, the Division of the State Architect (DSA) posts a list of these forms and documents to the “News” section of the DSA website each quarter. We offer our sincere apologies that an update did not go out for the third and fourth quarters of 2015; documents updated in the months July through December of 2015 are also included in this update.

If you have questions regarding any of the forms or publications listed below, please email [DSAcommunication@dgs.ca.gov](mailto:DSAcommunication@dgs.ca.gov).

Here are the new and revised forms and documents for the First Quarter of 2016:

#### JANUARY

- DSA 176: [Project Inspector Recertification Schedule and Registration](#). Updated to reflect the 2016 exam schedule (01/04/16).
- DSA 177: [Special Inspector Examination Application](#). Updated to reflect the 2016 exam schedule (01/05/16).
- IR 17-1: Sampling and Testing of Structural Materials. **DELETED** (01/15/16).
- IR 17-5: Structural Testing Laboratory Responsibilities. **DELETED** (01/15/16).
- DSA 100-PRE: [Lab Program Preliminary Application](#). Form updated (01/20/16).
- PR 16-01: [Electronic Back Check for Plan Review Projects](#). New procedure issued to outline the process for electronic back check (01/29/16).

#### FEBRUARY

- PR 15-03: [Compliance with CALGreen Outdoor Water Use Regulations](#). Attachment to procedure was revised (02/03/16).
- IR 25-2.13: [Metal Suspension Systems for Lay-In Panel Ceiling: 2013 CBC](#). IR for projects submitted after November 1, 2015 updated (02/10/16).
- IR A-10: [Alteration and Reconstruction Projects – DSA Approval Exemption](#). Dollar threshold for exemption updated (02/12/16).

#### MARCH

- IR 21-2.13: [Concrete Masonry High Lift Grouting Method: 2013 CBC](#). Building code references were updated (03/03/16).

- IR A-27: [Cargo Containers Used as Storage](#). Further limitations for the use of cargo containers for storage added (03/04/16).
- IR 22-1.13: [Design Procedures for Steel Deck Diaphragms with Structural Concrete Fill](#). New Interpretation of Regulations issued to describe requirements for the design of steel deck composite diaphragms with structural concrete fill (03/08/16).
- DSA 91: [Pre-Application Meeting Request for DSA Oakland Regional Office](#). Form updated (03/10/16).
- DSA 92: [Pre-Application Meeting Request for DSA Sacramento Regional Office](#). Form updated (03/10/16).
- DSA 93: [Pre-Application Meeting Request for DSA Los Angeles Regional Office](#). Form updated (03/10/16).
- DSA 94: [Pre-Application Meeting Request for DSA San Diego Regional Office](#). Form updated (03/10/16).
- IR A-4.13: [Geohazard Report Requirements: 2013 CBC](#). Exception for type of structure not requiring geohazard report added (03/10/16).
- IR 17-3.01: Structural Welding Inspection; 2001 CBC. **DELETED** (03/11/16).
- PL 07-02: [Over-The-Counter Review of Projects Using Pre-Check Approved Designs](#). Policy updated to clarify a type of project not eligible for over-the-counter review (03/14/16).

Here are the new and revised forms and documents for the Third and Fourth Quarters of 2015:

## JULY

- BU 09-04: DSA Plan Review Assignment Priority Categories. **DELETED** (07/01/15).
- BU 09-05: Whitco Company, LP, Stadium Light Pole Failures. **DELETED** (07/01/15).
- BU 09-10: Installation of "Lead Free" Plumbing Fixtures, Fittings and Pipes. **DELETED** (07/01/15).
- BU 10-03: Approval of Delay in Start of Construction in 2010-2011. **DELETED** (07/01/15).
- BU 11-01: Extension for Use of 2007 Pre-Check (PC) Plans and Specifications for Updating PC Approvals to 2010 California Building Standards Code. **DELETED** (07/01/15).
- DSA 211: [Attachment for Additional Comments/Information](#). Form updated (07/02/15).
- DSA 179: [DSA Shotcrete Special Inspector Examination Application](#). Form updated (07/14/15).
- DSA 4: [Application for Review of Eligibility Evaluation Report for the Seismic Mitigation Program](#). Form updated (07/16/15).
- DSA 168: [Statement of Final Actual Project Cost](#). Form updated (07/22/15).
- GL 4: [Project Submittal Guideline: CALGreen Code](#). Updated to provide greater clarification (07/24/15).

## AUGUST

- PL 06-01: [Record Sets of DSA Approved Plans and Specs](#). Added to this policy is the role of reprographics firms (08/07/15).
- BU 12-01: [Implementation of New Process for Project Cost Reporting Use of Form DSA 168](#). Unnecessary information was deleted from the bulletin (08/12/15).
- IR A-22: [Construction Projects and Items Exempt from DSA Review](#). Appendix A updated to reflect projects exempt from DSA review (08/25/15).
- GL 3: Project Submittal Guideline: [Structural Plan Review](#). Updated to provide greater clarification (08/31/15).

## SEPTEMBER

- IR A-4.13: [Geohazard Report Requirements: 2013 CBC](#). Section on “Requirements for Soil Improvement Projects with CGS Provisional Acceptance” was added (09/11/15).
- DSA 403-B: [2013 Energy Code-Certificates of Compliance Checklist \(Performance Method\)](#). Form updated (09/24/15).

## OCTOBER

- IR F-1: [Emergency Voice/Alarm Communication Systems](#). Updated to provide greater clarification as to requirements for emergency voice/alarm communication systems (10/01/15).
- BU 15-03: [Special Inspection Requirements for Pools Constructed Using the Shotcrete Process](#). New bulletin issued (10/22/15).
- PR 14-01: [2013 CBC Flood Design and Project Submittal Requirements](#). Procedure updated to provide more clarification about projects located in flood hazard areas (10/22/15).
- PR 08-03: [School Facility Program/Seismic Mitigation Program](#). Procedure updated to reflect requirements related to the Project Tracking Number (10/23/15).

## NOVEMBER

- *No updates issued.*

## DECEMBER

- DSA 1: [Application for Approval of Plans and Specifications](#). Form updated (12/01/15).
- DSA 1-L: [Title 24, Part 11 – Outdoor Water Use: Self-Certification of Landscape Irrigation Design and Documentation](#). New form issued to reflect new water regulations (12/01/15).
- DSA 1-LC: [Title 24, Part 11 – Outdoor Water Use: Self-Certification of Landscape Irrigation Installation](#). New form issued to reflect new water regulations (12/01/15).
- DSA 3: [Project Submittal Checklist](#). Form updated (12/01/15).
- DSA 175: [Project Inspector Examination Application](#). Updated for 2016.