

**DEPARTMENT OF GENERAL SERVICES
BARGAINING UNIT 15
LOCAL WORK AREA POST AND BID
REASSIGNMENT/TRANSFER**

CURRENT CLASSIFICATION:				POSITION NUMBER: 308- -2011-		
EMPLOYEE NAME: (PLEASE PRINT)	FIRST	M.I.	LAST	OFFICE/BRANCH NAME FMD		
PRESENT WORK LOCATION (ADDRESS/CITY/ZIP CODE)				WORK TELEPHONE NUMBER () -		
PRESENT WORK WEEK START AND END DAYS ARE:	START		END	PRESENT SHIFT HOURS BEGIN AND END:	SHIFT BEGINS	SHIFT ENDS
		TO			TO	
CURRENT SUPERVISOR IS:				SUPERVISOR'S TELEPHONE NUMBER () -		

Pursuant to the provisions of Post and Bid Article, July 02, 2013 through July 01, 2016 SEIU/LOCAL 1000 UNIT MOU, I hereby request that I be considered for the local work location position as referenced below.

RPA Number: 11555 - FMD	Post & Bid File By Date on JOB: 06/07/2016	City Location of Position: San Bernardino	Position Number: 308-331-2011-933
Working Days of Position Monday - Friday	Working Hours of Position: 1:00pm – 9:30pm	Classification: Custodian	

I certify that I am currently a full-time permanent employee (having successfully completed my probationary period or having completed all requirements of an authorized State apprenticeship program) in the classification above and am currently working in the city of the position being advertised. I understand that the bidder with the most local seniority will be selected for the position, will be notified of the start date. If I am the most senior bidder and am notified for the start date, I must immediately accept or reject the job offer unless mutually agreed otherwise by the hiring supervisor.

EMPLOYEE SIGNATURE	DATE
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This bid form must be submitted to Frank Morales, OBM II at DGS - Facilities Management Division Riverside Management Unit – EDD, 480 N Mountain View, San Bernardino, CA 92401 and received by 06/07/2016 which is the Post & Bid File By date.

Hiring Office: Please forward all bid forms to Sandeep Sanghera **after** the Post & Bid File By date for seniority calculations.

FOR PERSONNEL USE ONLY					
LOCAL WORK LOCATION TENURE/TIME BASE		LOCAL WORK LOCATION APPOINTMENT DATE		LOCAL WORK LOCATION SENIORITY (MONTHS)	
SSN		SENIORITY VERIFIED BY:		DATE VERIFIED:	
POST AND BID PERIOD VALID FROM :			THROUGH:		