

**DEPARTMENT OF GENERAL SERVICES  
BARGAINING UNIT 15  
POST AND BID  
REASSIGNMENT/TRANSFER REQUEST FORM**

CURRENT CLASSIFICATION:	CUSTODIAN			POSITION NUMBER:	308- -2011-	
EMPLOYEE NAME: (PLEASE PRINT)	FIRST	M.I.	LAST	OFFICE/BRANCH NAME		
PRESENT WORK LOCATION (ADDRESS/CITY/ZIP CODE)				WORK TELEPHONE NUMBER	( ) -	
PRESENT WORK WEEK START AND END DAYS ARE:	START	TO	END	PRESENT SHIFT HOURS BEGIN AND END:	SHIFT BEGINS	TO
CURRENT SUPERVISOR IS:				SUPERVISOR'S TELEPHONE NUMBER ( ) -		

Pursuant to the provisions of the **July 02, 2013 through July 01, 2016 SEIU/LOCAL 1000 UNIT 15 MOU**, I hereby request that I be considered for the vacant position as referenced below.

RPA Number:	Post & Bid File By Date on JOB:	City Location of Position	Position Number:
11882 FMD	8/15/16	STOCKTON	308-057-2011-937
Working Days of Position	Working Hours of Position:	Classification:	
Monday through Friday	3:00 am to 11:30 am	CUSTODIAN	

I certify that I am currently a <b>full-time permanent</b> employee having successfully passed my probationary period in the classification above with the Department of General Services.	
I understand that the bidder with the most continuous permanent full-time statewide seniority in the class (regardless of department) will be offered the position. If I am the most senior bidder and am offered the position, I have a maximum of three (3) work days to accept or reject the job offer unless a longer period is agreed to by the hiring supervisor.	
EMPLOYEE SIGNATURE	DATE

This bid form must be submitted to **Ron Sudweeks, OBM II** at Facilities Management Division, **Region III – 31 E. Channel Street, Room 108, Stockton, CA 95202** and received by **8/15/16**, which is the Post & Bid File By date.

Hiring Office: Please forward all bid forms to Jennifer Gothier **after** the Post & Bid File By date for seniority calculations.

FOR PERSONNEL USE ONLY					
TENURE/TIME BASE		APPOINTMENT DATE		SENIORITY (MONTHS)	
SSN		SENIORITY VERIFIED BY:		DATE VERIFIED:	