

DISTRIBUTION #5
LEGISLATIVE REPORT LISTING

ORIGINAL LETTER TO EACH OF THE FOLLOWING:

The Honorable Mark Leno, Chair **(Hand carry 2 copies)**
Joint Legislative Budget Committee
1020 N Street, Room 553
Sacramento, CA 95814
Attn: Jody Martin, Principal Consultant
(Electronic copy of report & letter to Jody.Martin@sen.ca.gov)

The Honorable Mark Leno, Chair
Senate Budget & Fiscal Review Committee
State Capitol, Room 5019
Sacramento, CA 95814
Attn: Keely Martin Bosler, Staff Director

The Honorable Christine Kehoe, Chair (Attn: Bob Franzoia, Director)
Senate Appropriations Committee
State Capitol, Room 2206
Sacramento, CA 95814

The Honorable Bob Blumenfield, Chair
Assembly Budget Committee
State Capitol, Room 6026
Sacramento, CA 95814
Attn: Christian Griffith, Chief Consultant

The Honorable Felipe Fuentes, Chair
Assembly Appropriations Committee
State Capitol, Room 2114
Sacramento, CA 95814
Attn: Geoff Long, Director

Mr. Mac Taylor **(Hand carry)**
Legislative Analyst
925 L Street, Suite 1000, B-29
Sacramento, CA 95814
**(Electronic copy of report & letter to Tina.McGee@lao.ca.gov
and Myisha.Haynes@lao.ca.gov)**

COPY OF JLBC NOTIFICATION TO EACH OF THE FOLLOWING:

The Honorable Bob Blumenfield, Vice Chair
Joint Legislative Budget Committee
State Capitol, Room 6026
Sacramento, CA 95814

The Honorable Bob Huff, Vice Chair
Senate Budget & Fiscal Review Committee
State Capitol, Room 5097
Sacramento, CA 95814

The Honorable Jim Nielsen, Vice Chair
Assembly Budget Committee
State Capitol, Room 6031
Sacramento, CA 95814

The Honorable Mimi Walters, Vice Chair
Senate Appropriations Committee
State Capitol, Room 3082
Sacramento, CA 95814
Attn: Doug Yoakam, Minority Director

The Honorable Diane Harkey, Vice Chair
Assembly Appropriations Committee
State Capitol, Room 6027
Sacramento, CA 95814

Gareth Elliott, Secretary–Legislative Affairs
Office of the Governor
State Capitol, First Floor, E-15
Sacramento, CA 95814

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State and Consumer Services Agency
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Chris Woods, Budget Director
Assembly Speaker's Office
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Sacramento, CA 95814

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California State Library
Information Resources and Government Publications
PO Box 942837
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Office of Legislative Counsel **(HARD COPY OF REPORT)**
Attention: Indexing Division
925 L Street, Suite 1150, B-30
Sacramento, CA 95814
(Electronic copy of report & letter to Jim.Lasky@lc.ca.gov)

Originating Office **REVISED 1/31/12**

* February 22, 2012

The Honorable Mark Leno, Chair
Joint Legislative Budget Committee
1020 N Street, Room 553
Sacramento, CA 95814

Attention: Jody Martin, Principal Consultant

Dear Senator Leno:

Pursuant to the requirements of the **2008 BUDGET ACT, Item 1760-001-0666 Provision #1**, the Department of General Services, Office of State Publishing is submitting the **OSP STAFFING PLAN**.

In keeping with our commitment to encourage conservation, we have posted this report to our website. The report can be viewed at <http://www.dgs.ca.gov/ola/home/2012Reports.aspx>. The report is entitled **OSP STAFFING PLAN**.

If you wish to receive a printed copy of this report, please contact **Paula Rogers at (916) 445-9110**.

Sincerely,



Fred Klass
Director

cc: See attached Distribution List #5

Rob Cook, Acting Deputy Director, Interagency Support Division, Department of
General Services

Kevin Hannah, Acting State Printer, Office of State Publishing, Department of

STAFFING PLAN REPORT OFFICE OF STATE PUBLISHING

BACKGROUND

On July 1, 2008, the Office of State Publishing (OSP) entered into a contract with California Department of Public Health (CDPH) Women, Infant and Children (WIC) Program to provide design, print, video, and fulfillment services. The contract will expire on June 30, 2012. In order to meet the requirements and new workload of the contract, OSP submitted a budget change proposal on March 17, 2008 requesting to add two Graphic Designer II positions to the OSP Design Department. Staffing was already in place for the balance of the contract's workload including video personnel. Funds in the contract budgeted for video services were a revenue projection above and beyond the current video workload. This report is the result of the 2008 Budget Act, Item 1760-001-0666.

STAFFING PLAN

WIC has submitted an amendment to extend the contract until June 30, 2013. It is the intention of WIC and OSP to execute the amendment before June 30, 2012. It is OSP's intent to continue to partner with WIC to provide program products and services well into the future through contract renewals.

Should the execution of the amendment or contract renewal not take place, OSP will redirect the Graphic Designer II's into available OSP vacancies and the remaining option is a budget change proposal requesting a reduction in staff.