

**Office of Administrative Hearings  
Special Education Advisory Committee  
May 10, 2013  
10:00 a.m. - 1:00 p.m.**

**Mission:** *The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations to OAH to improve the mediation and due process procedures utilized by OAH.*

**Goals:** *OAH consults with the Advisory Committee in areas such as revisions to the OAH website, forms, documents, scheduling procedures, staff training, and outreach to families and students.*

**Agenda**

1. Welcome and Introduction
  - a. Selection of Chair at Each Location
  - b. Selection of Note-taker at Each Location
  - c. Introduction of Committee Members
  - d. Introduction of OAH Staff
2. Introductory Comments and Updates
  - a. Terms of Advisory Committee Members and Application Process
  - b. Staff Changes at OAH
3. Hearing and Mediation Processes
  - a. Attendance and Expectations of Advisory Committee Members
  - b. Increasing Outreach to Unrepresented Parents
  - c. Identification of Mediator on Initial Scheduling Order
  - d. Proposed Revisions to Forms, Orders and Notices
    - (1) Request for Continuance of Initial Special Education Due Process Hearing Date and Initial Mediation Date
    - (2) Scheduling Order and Notice of Due Process Hearing and Mediation
    - (3) Dual and Expedited Scheduling Orders
    - (4) Notice of Mediation without Due Process Hearing (Mediation Only)
4. Public Comment

Time is set aside for individuals desiring to speak on any topic **not** otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.
5. Date of Next Advisory Committee Meeting
6. Adjournment

## **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Tim Dean at (916) 263-0880 or Tim.Dean@dgs.ca.gov.

Advisory Committee meetings are Webcast live. Participants are invited to submit questions and comments that will be shared with the board members live during the meeting. To participate, or to find out about upcoming or past meetings or Webcasts, go to <http://www.dgs.ca.gov/oah/SpecialEducation.aspx>. If you have any questions about the meeting, please contact Tim Dean.