

OUTLINE FOR AVIATION BREAKOUT SESSIONS

PURPOSE OF THE AIRCRAFT BREAKOUT SESSION

To obtain basic data on Agency aircraft inventories and utilization; gain insight on the planning, management and use of aviation assets in support of Agency missions; and, to establish a point of contact for aviation questions and information within the Agency.

BASIC DATA THE AGENCY SHOULD SUPPLY AT THE BREAKOUT SESSION

- Regarding all aircraft that are currently and directly operated by the Agency (includes all aircraft owned, borrowed, or leased and flown by the Agency), please supply:
 - An updated inventory of aircraft by manufacturer, model and identification number.
 - If readily available, the number of flight hours flown by each airframe in Fiscal Years 2009-2010 and 2010-2011 (through December 31st).
- Regarding all aircraft support obtained through lease, charter, or rental (excluding scheduled airline support) that is operated by the supplier and paid for by the Agency:
 - Does the Agency utilized this type of aviation support?

GENERAL BACKGROUND INFORMATION

- In order to build a broader understanding of the use of aviation resources within the Agency, we hope to discuss the following with Agency aviation experts:
 - Agency missions that involve the use of aviation resources
 - Aviation concept of operations
 - Type of aircraft support
 - Aircraft utilization
 - Aviation costs
 - Existing measures of effectiveness
 - Emerging issues (mission changes, aging fleet issues, new technology, etc.)

AGENCY POINT OF CONTACT

- Please provide the name, e-mail address and phone number for the person or persons within the Agency who should be contacted regarding additional questions or data for aviation.