

California Green Lodging Program

Thank you for your interest in becoming a member of the California Green Lodging Program. To begin the certification process, complete and submit the application and mail the membership fee of \$500. The fee covers a three-year membership beginning from the time your hotel's designation is issued. Please make the check payable to DGS Statewide Travel Program, and mail to Kelly May, Department of General Services, 707 3rd Street, MS 600, West Sacramento, CA 95605. Once we receive your application, we will contact you to schedule a required onsite assessment. We look forward to partnering with you.

I. Property Contact Information

Property Name: _____

Contact Person: _____

Property Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____ Email: _____

Ownership: Corporate Franchise Individual/Partnership Other: _____

II. Property Details

Number of Floors: _____ Number of Guest Rooms: _____

Number/Percentage of Guest Rooms Reserved for Government Employees: _____

III. Survey Questions

1. Does your property have a recycling program in the following areas:

- a) Public Areas YES NO
- b) Administrative Offices YES NO
- c) Back of House YES NO
- d) Hotel Guest Rooms YES NO

2. Does your property have an environmental purchasing policy? YES NO

3. Does your property purchase biodegradable, compostable or recycled paper products? YES NO

4. Does your property use energy-efficient lighting in indoor and outdoor areas? YES NO

5. Does your property use installed programmable sensors and/or timers for lighting in low traffic areas? YES NO

6. Does your property offer a towel/linen reuse option to multiple night guests? YES NO

7. Does your property use water conserving fixtures or retrofits? YES NO

8. Does your property use sensors for the HVAC in guest rooms? YES NO

9. Does your property manage the hotel's environmental performance by monitoring the electricity, gas, water and waste usage information on a monthly and annual basis? YES NO

10. Does your property use "green" chemicals that are biodegradable and do not contain any hazardous chemicals? YES NO

11. Does your property train your hotel staff on conservation and energy procedures? YES NO

12. Does your property communicate its environmental efforts to employees, guests, vendors and the public? YES NO

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