



DEPARTMENT OF GENERAL SERVICES  
STATEWIDE TRAVEL MANAGEMENT PROGRAM  
**TRAVEL BULLETIN**

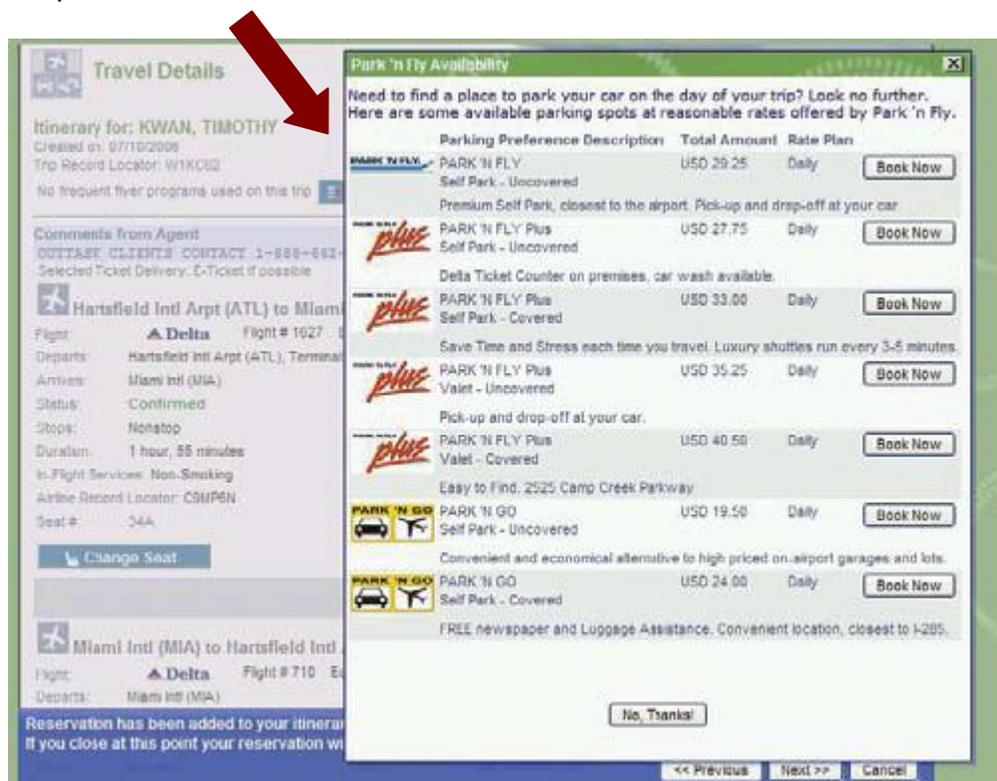
Travel Bulletin #11-01

**Effective:** April 4, 2011  
**Expiration:** Until Rescinded

**SUBJECT:** Announcement of Park 'N Fly  
**PURPOSE:** Park 'N Fly Incorporated into Concur Cliqbook  
**REFERENCE:** Travel Bulletin 10-04 CALtravelstore

**Purpose**

This Travel Bulletin announces the incorporation of the Park 'N Fly Network into the Concur Cliqbook Travel booking tool. Concur Cliqbook will allow government travelers to make a parking reservation at the same time they are booking their air, hotel and car reservations in Concur Cliqbook.



**Background**

The Park 'N Fly Network offers premium off-airport parking locations. Off-airport parking reduces travel costs and provides significant savings to the State. California Park 'N Fly locations include: Burbank [BUR], Los Angeles [LAX], Oakland [OAK], Ontario [ONT], San Diego [SAN], San Francisco [SFO], and San Jose [SJC]. Additionally, there are over 80 off-airport locations nationwide.

**Benefits**

There are numerous benefits to using Park 'N Fly:

- The State of California rate is as much as 25% less than Park 'N Fly's regular rate and up to 50% less than airport parking.
- Enjoy the convenience of booking airport parking along with the rest of the trip; parking reservations can be added to your Cliqbook itinerary with a single click.
- Change or cancel reservations online before drop-off at no charge
- Continuous shuttle service (runs every 3-5 minutes) that picks you up and drops you off at your car.
- Complimentary luggage assistance.
- Off-airport parking locations are gated, well-lit, and located within at least 2 miles from the airport.
- This discounted rate is also valid when you park for leisure travel.

**Park 'N Fly Rates**

Park 'N Fly has extended their rates to our government travelers for all of their California locations. The government rates are significantly less than the posted Park 'N Fly rates and the on-airport parking rates. Please see Attachment 1, "California Park 'N Fly Rates", for airport locations and rates.

**DGS Contact**

If you need additional information or assistance, please contact:

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## Attachment 1 REVISED: California Park 'N Fly Rates

AIRPORT CODE	FACILITY NAME	SERVICE TYPE	POSTED	RATES		SAVINGS ANALYSIS	
				GOVERNMENT RATES	ON-AIRPORT RATES	GOVERNMENT versus POSTED	GOVERNMENT versus AIRPORT
LAX	Park 'N Fly @ Park One	Self Park Uncovered	\$15.95	<b>\$11.96</b>	\$30.00	25%	60%
OAK	Park 'N Fly	Self Park Uncovered	\$9.99	<b>\$7.49</b>	\$22.00	25%	66%
ONT	Park 'N Fly	Self Park Uncovered	\$10.75	<b>\$8.06</b>	\$18.00	25%	55%
SAN	Park 'N Fly - Garage	Self Park Uncovered	\$11.99	<b>\$8.99</b>	\$26.00	25%	65%
SAN	Park 'N Fly - Garage	Self Park Covered	\$13.99	<b>\$10.49</b>	\$26.00	25%	60%
SAN	Park 'N Fly - Lot 1	Self Park Uncovered	\$11.99	<b>\$8.99</b>	\$26.00	25%	65%
SAN	Park 'N Fly - Lot 5	Self Park Uncovered	\$11.99	<b>\$8.99</b>	\$26.00	25%	65%
SFO	Park 'N Fly	Self Park Uncovered	\$12.00	<b>\$9.00</b>	\$33.00	25%	73%
SFO	SkyPark	Valet Uncovered	\$16.00	<b>\$13.00</b>	\$45.00	19%	71%
SJC	Holiday Inn San Jose	Self Park Uncovered	\$10.00	<b>\$10.00</b>	\$15.00	0%	33%
SJC	Double Tree San Jose	Valet Uncovered	\$14.00	<b>\$12.00</b>	\$15.00	14%	20%

Note: DPA's policy for reimbursement for transportation expenses will be based on the method of transportation that is in the best interest of the State, considering both direct expense and the employee's time.