STATE OF CALIFORNIA
DEPARTMENT OF GENERAL SERVICES
OFFICE OF FLEET ADMINISTRATION

**PARKING CANCELLATION**

OFA 66 (REV. 09/16)

TO: DGS – Parking Unit
1416 10th Street
Sacramento, CA 95814
Tel: (844) 832-5423 FAX: (916) 657-2537
Email: DGSOFAMParking@dgs.ca.gov

# PARKING CANCELLATION

## 30 DAY NOTICE REQUIRED

| NAME OF PERMITTEE | | | SOCIAL SECURITY NUMBER | | EFFECTIVE DATE |
|---|---|---|---|---|---|
| CURRENT HOME ADDRESS | | | CITY | | ZIP CODE |
| DEPARTMENT | | | WORK TELEPHONE NUMBER | | OFFICE USE ONLY<br>**CD88 PROCESSED BY:** |
| LOT CODE # | SPACE/CARDKEY # | CARDKEY/HANGER RETURNED*<br>[ ] YES [ ] NO | SHUTTLE PASS *<br>[ ] YES [ ] NO | BIKE KEY RETURNED*<br>[ ] YES [ ] NO | **Initials:** _____<br>**Date:** _____ |

| SIGNATURE OF PERMITTEE | DATE |
|---|---|
| | |

*** Charges for unreturned parking items:**

**Cardkeys and hangers - $25.00** **Bike keys - $ 5.00**

**Comments:**