

**VENDOR APPLICATION FORM**

OFA 50 (Rev 09/14)

This Vendor Application Form is designed to ensure that all vendors provide the requested information in order to be authorized to provide automotive repair/services for state agencies.

1. Business Name: \_\_\_\_\_

DBA, if applicable: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_; Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email Address: \_\_\_\_\_

Amount of time company has been in business providing automotive repair/services: \_\_\_\_\_ years \_\_\_\_\_ months

2. Types of vehicles serviced: Light duty  Heavy duty  Specialty

3. Name of flat rate manual \_\_\_\_\_

4. Hourly public flat rate \_\_\_\_\_

5. Hourly fleet flat rate \_\_\_\_\_

6. Parts, fleet discount \_\_\_\_\_ %

7. Pickup/delivery at no charge Yes  No

Check type of repair/service provided. Check where technicians are ASE certified.

Repair/Service ASE Certified

Repair/Service ASE Certified

- |                          |   |                          |                                      |                          |   |                          |  |
|--------------------------|---|--------------------------|--------------------------------------|--------------------------|---|--------------------------|--|
| <input type="checkbox"/> | A | <input type="checkbox"/> | Engine performance/drivability       | <input type="checkbox"/> | J | <input type="checkbox"/> | Manual drive train and axles               |
| <input type="checkbox"/> | B | <input type="checkbox"/> | Minor engine repair                  | <input type="checkbox"/> | K | <input type="checkbox"/> | Smog Check                                 |
| <input type="checkbox"/> | C | <input type="checkbox"/> | Brakes                               | <input type="checkbox"/> | L | <input type="checkbox"/> | Auto body repair/paint                     |
| <input type="checkbox"/> | D | <input type="checkbox"/> | Electrical/electronic systems        | <input type="checkbox"/> | M | <input type="checkbox"/> | Glass                                      |
| <input type="checkbox"/> | E | <input type="checkbox"/> | Major engine repair (gasoline)       | <input type="checkbox"/> | N | <input type="checkbox"/> | Mobile services                            |
| <input type="checkbox"/> | F | <input type="checkbox"/> | Major engine repair (diesel)         | <input type="checkbox"/> | O | <input type="checkbox"/> | Tires                                      |
| <input type="checkbox"/> | G | <input type="checkbox"/> | Heating/cooling and air conditioning | <input type="checkbox"/> | P | <input type="checkbox"/> | Towing                                     |
| <input type="checkbox"/> | H | <input type="checkbox"/> | Suspension and steering              | <input type="checkbox"/> | Q | <input type="checkbox"/> | Upholstery                                 |
| <input type="checkbox"/> | I | <input type="checkbox"/> | Automatic transmission/transaxle     | <input type="checkbox"/> | R | <input type="checkbox"/> | Specialty<br>(window tinting, alarms, etc) |

Attach copies of current ASE certificates.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Authorized Representative

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By signing this form, I/we agree that we have met all requirements contained in RFQ DGS-OFA-VQ-1, and agree that when services are rendered to state agencies those services will be rendered pursuant to the requirements of RFQ DGS-OFA-VQ-1.

Check here if your facility has the following equipment:

1.   GENERAL EQUIPMENT  
Hoist/lift/rack; Lubrication equipment; Parts washer; Safety stands; Service manuals or electronic access to information; Torque wrenches (in./lb. ft./lb.); Welding equipment; Vernier caliper or 0-4" micrometer
2.   ENGINE PERFORMANCE /DRIVEABILITY (GAS)  
Compression tester; Vacuum pump; Engine analyzer with display capability or equivalent; Timing light; Exhaust gas analyzer; Dwell meter; Tachometer; Fuel injection pressure tester; Injector pulse tester; Computer code scanner; Cylinder leak tester.
3.   ENGINE PERFORMANCE /DRIVEABILITY (DIESEL)  
Diesel tachometer; Diesel compression gauge; Nozzle tester; Pump timing tools
4.   EXTERNAL ENGINE REPAIR /PARTS REPLACEMENT  
(Includes cylinder heads)  
Hand held tools.
5.   BRAKES  
Brake drum gauge; Brake disc micrometer; Dial indicator; Pressure bleeder.
6.   ELECTRICAL  
Digital volt/ohmmeter; Battery load tester; Battery charger; Starting/charging system tester.
7.   TIRES, STEERING AND SUSPENSION  
Alignment rack/tables\*; Wheelbalancer\*; Coil spring compressor; Tire changer\*; Tools for disassembly and assembly of steering joints.
8.   HEATING / COOLING AND AIR CONDITIONING  
Radiator and cap pressure tester; Air conditioning manifold gauge set; Freon recovery/recycling equipment; Antifreeze recycling equipment; Cooling system thermometer; Air conditioning thermometer.
9.   AUTOMATIC TRANSMISSION  
300 PSI pressure gauge; 30 inch hg. vacuum gauge; Transmission jack; Bushing cutter; Bushing and seal driver set; Seal puller; various snap ring pliers; Hydraulic press.
10.   MANUAL TRANSMISSION AND REAR AXLE  
Axle puller; Hydraulic press\*; Clutch aligning tools.
11.   MAJOR ENGINE REPAIR (GAS OR DIESEL)  
Engine replacement:  
Engine repair stand; Engine crane/hoist; Puller set.
12.   Engine rebuilding:  
Valve refacer and seat cutter\*; Cylinder hone; Cylinder bore gauge; 0-4" micrometer.

Check here if your facility uses the following products:

13.   Recycled oil
14.   Recycled antifreeze

\*Not required if service is sublet.