

Issue Date: March 22, 2013

To: ALL DEPARTMENT OF GENERAL SERVICES EMPLOYEES

Subject: **CALPERS DEPENDENT ELIGIBILITY VERIFICATION PROJECT;  
IMPACT TO HEALTH, DENTAL, AND VISION PLANS**

---

**Personnel Liaisons, Attendance Clerks, Supervisors, and Managers  
PLEASE ENSURE THAT THIS INFORMATION IS SHARED WITH YOUR EMPLOYEES  
WITHOUT INTERNET ACCESS.**

**Purpose of  
document**

This memorandum is to inform you of an upcoming CalPERS project regarding dependent health coverage for CalPERS health plan subscribers.

In an effort to help control rising health care costs, the Department of General Services is working with CalPERS to ensure that all dependents enrolled in a CalPERS health plan are eligible for coverage.

---

**Dependent  
Eligibility  
Verification  
(DEV)  
project**

Starting in July 2013, CalPERS will conduct the Dependent Eligibility Verification (DEV) project, which will require all employees with one or more dependents on their health plan to provide supporting documentation of their dependents' eligibility for our health benefits.

---

**Communi-  
cation from  
CalPERS**

If you are a primary health plan subscriber with one or more dependents, you will soon receive a letter from CalPERS with further details on the DEV project, including dependent eligibility criteria and an Amnesty Disenrollment Document. This document will ask you to identify any ineligible dependents that should be removed from coverage.

For additional information about the Dependent Eligibility Verification project, review these questions and answers in the [Dependent Eligibility Verification Project FAQ's](#).

**Amnesty  
period  
Now through  
June 30,  
2013**

The initial phase of the DEV project includes an amnesty period that runs from now through June 30, 2013. During this specified period of time, we encourage you to review the [definition of an eligible dependent](#) on the CalPERS website and identify any dependents currently on your health plan who do not meet the eligibility criteria. Those dependents that should be removed from coverage will be disenrolled on a prospective (future) basis. This avoids the risk that coverage could be cancelled retroactively. Amnesty, as used in this communication, does not apply to employer-initiated disciplinary action for wrongful conduct or criminal investigations, if applicable.

If you wish to take advantage of the amnesty period and remove those dependents from your health plan who do not meet the eligibility criteria, you must complete and submit the [Amnesty Disenrollment Document](#) to the Human Resources Division prior to June 30, 2013 to allow for timely processing.

---

**Impact to  
Dental and  
Vision plans**

Eligibility for the State's dental and vision benefit programs is based on eligibility of participation in the CalPERS health program. If an employee submits an Amnesty Disenrollment Document to their Personnel Office requesting disenrollment of ineligible dependent(s) from the CalPERS health benefits program, the employee must also disenroll the ineligible dependent(s) from the State's dental and vision benefit programs.

In addition to the [Amnesty Disenrollment Document](#), please provide the following documents to the Office of Human Resources, Personnel Transactions Unit.

**Dental Program**

Employees must submit a completed [STD. 692](#) form deleting ineligible dependent(s).

**Vision Program**

Employees must submit either a [STD. 700](#) (basic vision plan document) or a [CalHR 774](#) (premier vision plan document) form to the Vision Service Plan (VSP) deleting ineligible dependent(s).

*Note: Ineligible dependent(s) that are not disenrolled from the dental and/or vision plans will be administratively disenrolled during the DEV project and may be subject to incurred costs.*

---

**Questions** If you have questions regarding this information, please review the DEV project information on CalPERS On-Line at [www.calpers.ca.gov](http://www.calpers.ca.gov).

/s/  
Estela Gonzales, Acting Chief  
Office of Human Resources

EG/jal