

<b>HUMAN RESOURCES MEMORANDUM 13-029</b>		DATE ISSUED: December 5, 2013
SUBJECT: <b>Annual Premium Age Update Review – Basic Group Term Life Insurance, Supplemental Life Insurance, and Long Term Disability Insurance</b>		REFERENCE: PML 2013-039
TO: Managers, Supervisors, Personnel Liaisons and Attendance Clerks		SUPERSEDES:

**PLEASE ENSURE THAT THIS INFORMATION IS SHARED WITH YOUR EMPLOYEES**

**Purpose** Effective January 1, 2014, premium changes take effect for certain employees enrolled in the Basic Group Term Life Insurance, Supplemental Life Insurance, and Long Term Disability Insurance (LTD) Programs for excluded employees. These changes are based on the employee's age, salary, and/or policy amount.

**Basic Group Term Life and Supplemental Life Insurance** The Basic Group Term Life Insurance policy for enrolled active excluded employees requires that when employees reach age 70, their employer-paid life insurance premium and benefit will be reduced by 50 percent on January 1 of the following year. Therefore, effective January 1, 2014 (December 2013 pay period), premiums for these employees will be reduced by 50 percent. Benefits will be reduced as follows:

- Managerial employees from \$50,000 to \$25,000
- Confidential and Supervisory employees from \$25,000 to \$12,500

Supplemental Life Insurance plan premiums are based on age and the amount of insurance purchased. In December, the Metropolitan Life Insurance Company (MetLife) will conduct an annual age audit to determine if a premium increase is necessary and notify affected employees of any premium increases. These increases are effective January 1, 2014 (December 2013 pay period).

Questions regarding these changes should be directed to MetLife at 1-800-252-8524.

**Long Term  
Disability  
Annual Age  
Review**

The formula for calculating premiums for employees enrolled in the LTD program is based on the employee's base salary, age, and retirement category (e.g., Miscellaneous or Safety). In December, the State Controller's Office audits enrollees' payroll history files to identify employees who had salary and/or age changes during 2013 that affect their premiums.

Premiums for employees who moved to the next higher premium age group (e.g., from age 39 to 40, 49 to 50, etc.) will increase effective January 1, 2014 (December 2013 pay period).

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**Questions**

If you have questions, please contact Patty Rosales-Abila at (916) 324-5553 or email at [Patty.RosalesAbila@CalHR.ca.gov](mailto:Patty.RosalesAbila@CalHR.ca.gov).

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