

HUMAN RESOURCES MEMORANDUM 16-003		DATE ISSUED: 1/11/2016
SUBJECT: Travel/Relocation Programs – 2016 Mileage Reimbursement Rate for Use of Personal Vehicle		REFERENCE: 2015-041
TO: All DGS Employees		SUPERCEDES: <i>HR Memo 13-033</i>

PLEASE ENSURE THIS INFORMATION IS SHARED WITH YOUR EMPLOYEES

Purpose To provide information regarding mileage reimbursement rate changes.

Effective Effective January 1, 2016, the personal vehicle mileage reimbursement rate for employees will be .54 cents per mile (CPM). The relocation/moving mileage reimbursement rate will be .19 CPM.

Internal Revenue Service (IRS) Rates The California Department of Human Resources uses the same rates as those published by the Internal Revenue Service (IRS). Departments will be notified of any Service subsequent changes to the IRS rates.

Questions For questions related to this HR Memo, please contact your assigned Travel Coordinator.

ANGIE BOLDRINI, Personnel Officer
Office of Human Resources

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