

**Charter School Facilities
Program (CSFP)**

**Proposition 55
Conversion Webinar**

Presented By

*Office of Public School Construction
(OPSC)*

*California Department of Education
(CDE)*

*California School Finance Authority
(CSFA)*



Presenters

- The Office of Public School Construction (OPSC)
 - Ms. Janna Shaffer
 - Ms. Erin Cunneen
 - Mr. Thayne Gunther
- California Department (CDE)
 - Ms. Liese Olukoya
- California School Finance Authority (CSFA)
 - Ms. Katrina Johantgen

Overview

- OPSC
 - Conversion Process
 - Available Funding
- CDE
 - Final Site Approval
 - Final Plan Approval
- CSFA
 - Financial Soundness
 - Charter School Agreements

Conversion Deadline

- Four years to convert a Preliminary Apportionment to a Final Apportionment
 - Possible one-time-one-year extension
- Submit a complete funding application
 - Must be received, date stamped, by the OPSC by deadline
- Projects that do not meet deadline will be rescinded

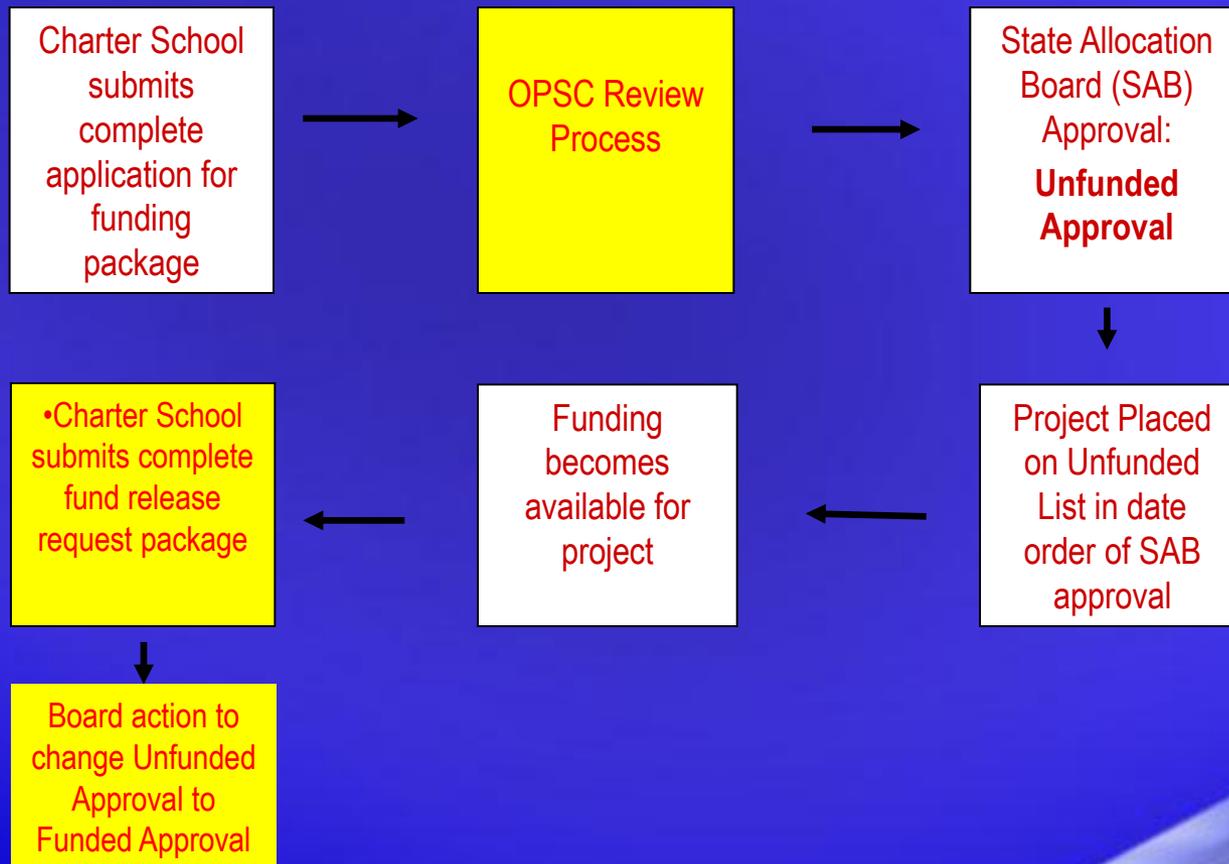
Charter Specific Deadlines

Remaining Proposition 55 charter schools and their conversion deadlines

Application Number	School District	County	Charter School	P.A. Date	Preliminary Apportionment Amount	Deadline for Conversion
54/61838-00-001	Buckeye Union Elementary	El Dorado	California Montessori Project-Shingle Springs	2/23/05	\$5,310,746	1/1/13
54/64733-00-011	Los Angeles Unified	Los Angeles	Camino Nuevo Charter Academy	2/23/05	\$10,964,168	1/1/13
54/64733-00-012	Los Angeles Unified	Los Angeles	Accelerated Charter Elementary School	2/23/05	\$11,756,256	1/1/13
54/64733-00-017	Los Angeles Unified	Los Angeles	Animo Downtown Charter High School	2/23/05	\$12,142,552	7/9/13
54/67314-00-003	Elk Grove Unified	Sacramento	California Montessori - Elk Grove	2/23/05	\$11,834,282	1/1/13
54/68478-28-001	San Francisco Unified	San Francisco	City Arts & Technology High School	2/23/05	\$14,124,484	7/9/13
54/75044-00-001	Hesperia Unified	San Bernardino	Crosswalk	2/23/05	\$6,556,218	1/1/13

These dates include the one year extension

Steps to Conversion and Funding



Requirements for a Complete Funding Application Package

- *Application for Funding* (Form SAB 50-04)
- DSA Approved Plans and Specifications
- Cost Estimate for Site Development
- CDE Final Plan Approval Letter
- CDE Final Site Approval Letter (new construction)
- Appraisal & escrow closing statement (site)
- DTSC approvals, if necessary (site)
- CTEAC Certification

Form SAB 50-04

- Use the most current form off OPSC website
- Provide all signatures and dates
- Read and understand all certifications
 - Competitive Selection Process (Gov. Code 4525)
 - Force Account Labor (Public Contract Code)
 - DVBE 3% Goal (Ed. Code 17076.11)
 - Field Act and DSA Approval (Ed. Code 17072.30)

Additional Requirements

- Financial Soundness
 - Work with CSFA after submitting conversion package to the OPSC
 - OPSC will notify CSFA upon receipt of funding application
 - OPSC will provide total project cost to CSFA
 - Financial soundness must be valid when application is presented to the State Allocation Board (SAB)
 - Only valid for six months

Possible Funding

- Current funding available for charter schools
 - Funds must be requested by 12/27/12
- Priorities in Funding (PIF)
 - Next round begins January 9, 2013
 - Valid until next round (July or May, pending new regulations)
 - Certify ability to submit a Form SAB 50-05 within 90 days
 - New date in line if do not submit within 90 days
 - Projects with current certification funded in date order

Requesting Funds

- Unfunded Approval/Funded Approval
- Submit complete fund release request package
 - *Fund Release Request* (Form SAB 50-05)
 - Current form
 - Sections 5 and 10
 - Signed and dated by Charter School Representative
 - **Necessary LCP or PWM documents**
 - Charter School Agreements must be executed, but copies do not need to be submitted with Form SAB 50-05

Labor Compliance Program (LCP) vs. Prevailing Wage Monitoring (PWM)

- Determined by date initial public works construction contract awarded
- LCP
 - Prior to January 1, 2012
 - Propositions 47 and 55 only
- PWM (Labor Code Section 1771.3)
 - On or after January 1, 2012
 - Regardless of funding source

LCP Documentation

- LCP
 - Contract signature page
 - Notice to Proceed
 - All Department of Industrial Relations (DIR) approval letters
 - 3rd party contracts
 - Charter school must have initiated a DIR–approved LCP for the entire period of the contract

PWM Documentation

- PWM
 - Contract signature page
 - Notice to Proceed
 - Printed confirmation you project has been accepted by DIR

If LCP and PWM requirements are not met, we won't be able to release funding to you and the project may be subject to future rescission.

Charter Holding Title

- Charter Schools may request to hold title in trust for the State
- Restrictive covenant, remainder interest, and lien placed on the title
- Request Requirements
 - Outline why title not held by district or non-governmental agency
 - Request is shared with local school district
 - OPSC may request additional information
 - Request presented to SAB
- Approved by the SAB prior to executing Charter School Agreements
 - Unless Agreements executed prior to 2010
 - Prior to releasing any funding

Bond Authority

You may be able to receive funding above your preliminary apportionment if your application supports it and additional bond authority is available

Available Proposition 55 Bond Authority (in Millions):

- Unrestricted Account \$ 68.1
- Conversion Increase Fund (CIF) \$ 23.3
- Relocation/DTSC \$ 13.1
- Hazardous Material/Waste Removal \$ 2.6

As of August 22, 2012

Things to Consider

- Preliminary Apportionments will be rescinded if a conversion application is not received by the OPSC by your project's deadline.
- We do not have the authority to provide extensions.
- Communicate the importance of your deadline to all parties working on the project.

Things to Consider

- All Proposition 55 projects will require either LCP or PWM. **Make sure you are compliant.**
 - Cash is available for conversions until **12/27/12**, or until exhausted.
 - We are available for in-house meetings or conference calls to discuss your project.
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OPSC Contact Information

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Website

<http://www.dgs.ca.gov/opsc/Home.aspx>

CSFA Requirements

- Financial Soundness
 - For final apportionment need final project costs
 - Good for 6 months
 - Must be current when application is presented at the SAB
- Charter School Agreements
 - Memorandum of Understanding
 - Charter, State and possibly District
 - Funding Agreement
 - Charter and State
 - If charter has a loan
 - Use Agreement
 - Charter and District
 - If District is holding title

CSFA Contact Information

Los Angeles Office

(213) 620-4467

Sacramento Office

(916) 651-7710

Website

<http://www.treasurer.ca.gov/csfa/>



Charter School Facility Program

Moving Forward with Your State Funded Project

CALIFORNIA DEPARTMENT OF EDUCATION
Tom Torlakson, State Superintendent of Public Instruction



TOM TORLAKSON
State Superintendent
of Public Instruction

Contact Charter Consultant early

- Review potential sites to evaluate
 - Possible *CCR*, Title 5 concerns
 - Suitability for school's project



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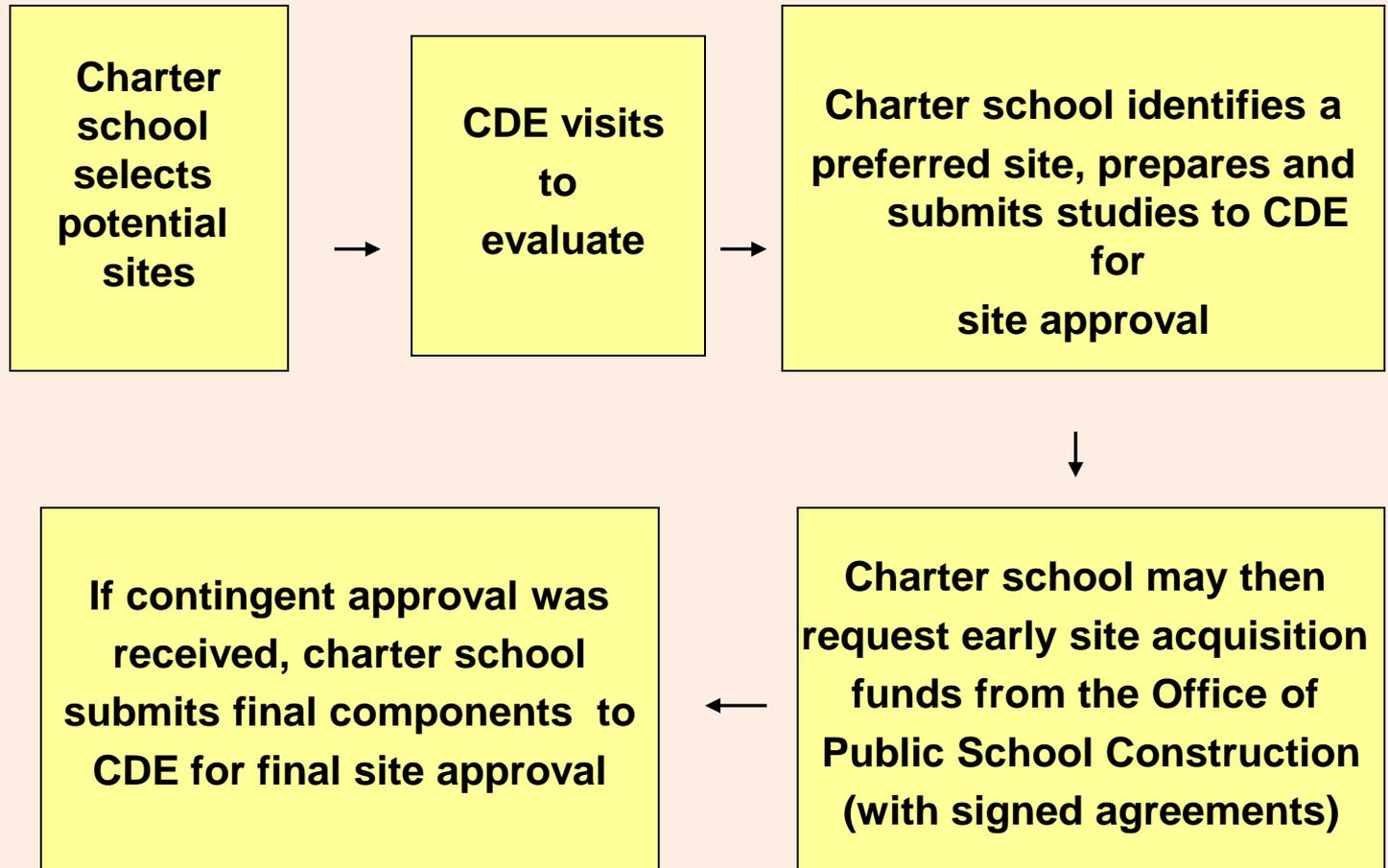
Prepare Studies for the Preferred Site

- Required studies are listed on the *SFPD 4.01-C, School Site Approval Procedures – Charter Schools*
- For early release of site funds from OPSC, a contingent approval may be issued prior to:
 - DTSC “final determination” letter
 - Completion of CEQA action
 - SFPD 4.03 Form, School Site Certification



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Site Approval Process Overview





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Small School Site Policy

- Applicable to sites that are less than 50% of CDE's recommended size
 - Demonstrate how small site will accommodate the program
 - Review policy and submit completed worksheet



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CDE Final Site Approval Requirements

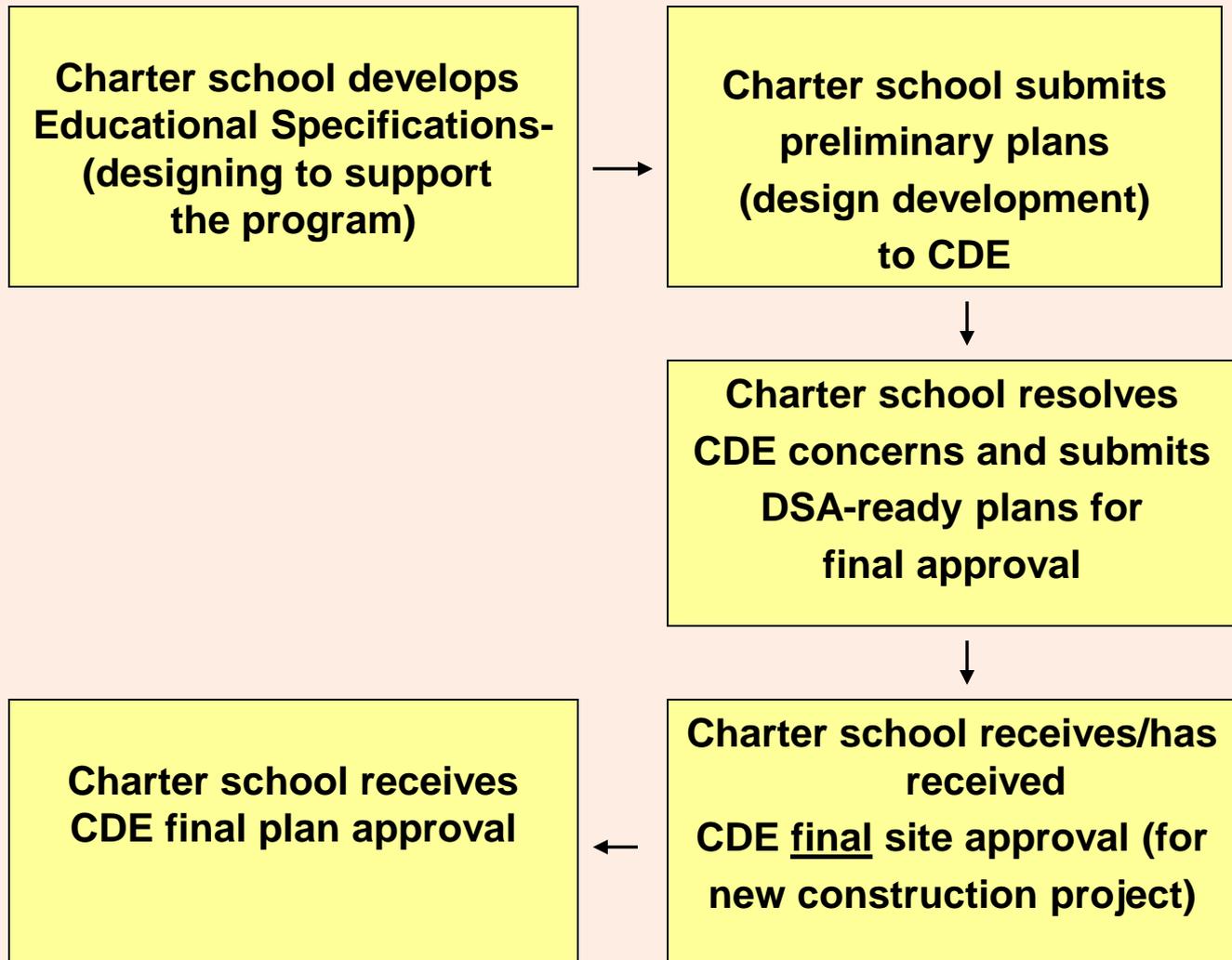
- Department of Toxic Substances Control “final determination” letter
- California Environmental Quality Act (CEQA) Notice of Completion
- A signed *SFPD 4.03, School Site Certification*

A CDE final site approval is valid for five years.



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Plan Approval Process Overview





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Plan Approval Standards

- Physical Education
 - If site size is less than 70% of the CDE recommended acres, describe program offerings
- A CDE final plan approval is valid for two years and renewable.



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CDE Resources: (www.cde.ca.gov/lr/fa/sf)

- Educational Specifications: Linking Design of School Facilities to Educational Program, 1997
- School Site Selection and Approval Guide, 2000
- Guide to School Site Analysis and Development
- *California Code of Regulations, Title 5*
- Small School Site Policy
- Forms: Initial School Site Evaluation, SFPD 4.0; School Site Approval Procedures, SFPD 4.01-C; Plan Summary; Plan Submission, SFPD 4.07



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