

May 8, 2014

All Agency Secretaries
All Board and Commission Heads
All Department Directors
All Executive Officers

34th Annual Governor's Employee Safety Awards

I am pleased to announce the Department of General Services is accepting nominations for the 34th Annual Governor's Employee Safety Awards.

The award program was established to promote health and safety in the workplace. The program also recognizes the outstanding contributions of state employees who improve health and safety, and departments that have reduced the number of occupational injuries and vehicular accidents.

Attached are the nomination guidelines, nomination forms, and a list of nominations allocated to each agency, determined by agency size. All information is available for download at the Office of Risk and Insurance Management homepage <http://www.dgs.ca.gov/orim>.

Nominations must be submitted no later than September 1, 2014. Please coordinate nominations with your department's health & safety coordinator.

If you have any questions please have your staff contact Tavelle Matteucci, Statewide Health and Safety Program Coordinator, at (916) 376-5309 or Tavelle.Matteucci@dgs.ca.gov.

Sincerely,



Fred Klass
Director

cc: Department Health & Safety Coordinators