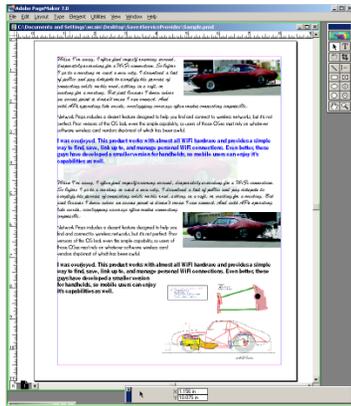


How to save for service provider in Pagemaker 6.5 & 7.0

This will show you how to save your files when sending them out to OSP. By doing it this way you will be sure to get the most complete collection of fonts, graphics, images and file information.

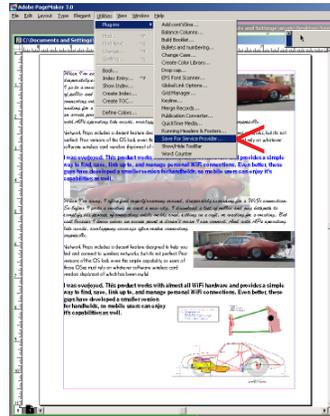
Step #1

We start with the Pagemaker document.



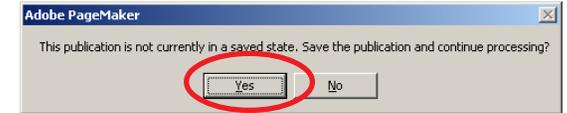
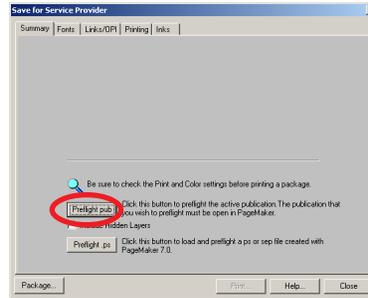
Step #2

In the Pagemaker menu bar go to **Utilities> Plug-ins> Save for Service Provider**



Step #3

Then this window will appear, click on the Preflight Pub button.

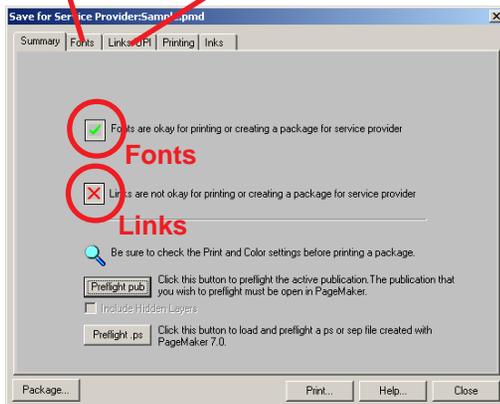


You may get this message that your file is not saved. You can do 1 of 2 things. You can click yes and Pagemaker will save your file and then proceed with the preflight. Or, You can click no and close the "Save for Service Provider" window and manually save the file.

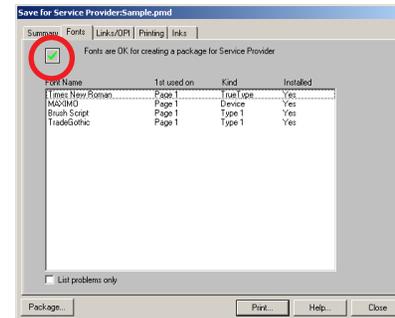
Step #4

Then this window will display the Preflight Pub results. In this case the Fonts are OK (Green check marks), but the Links have some problems (Red check marks).

Fonts Tab Links Tab



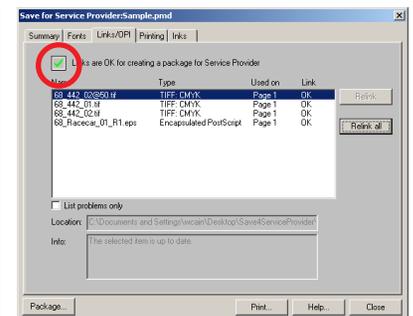
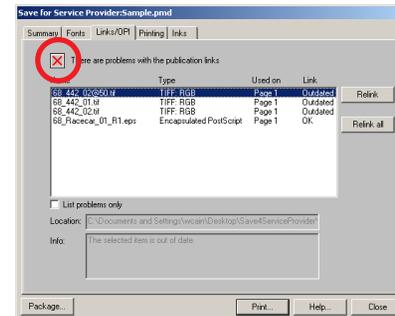
When you click on the Fonts Tab it will display the fonts used in the file and also show if they are available, in this case all fonts are good.



You will then get this updated window showing the relinked files after you pressed the "Relink All" button. Then you are ready to go on to the next step.

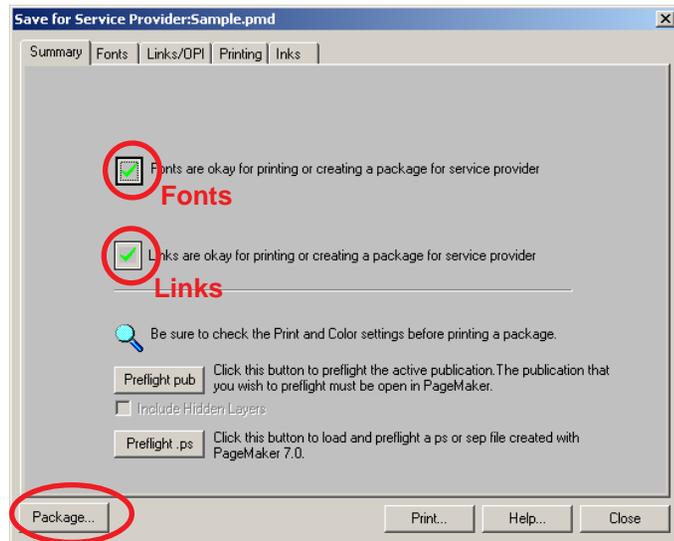
When you click on the Links Tab it will display the Links used in the file and also show if they are available, in this case some of the links are not up to date.

You can click on the "Relink All" button and it will update the links. Or, you can close the "Save for Service Provider" window and manually update each link individually and start this process from the beginning.



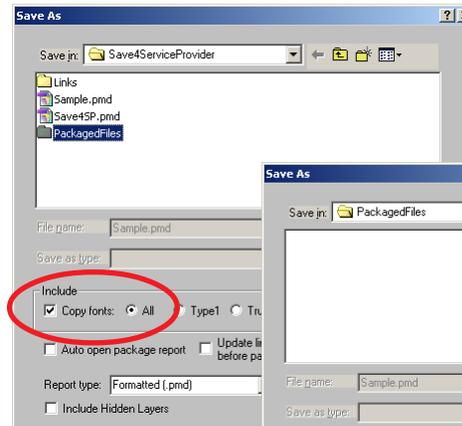
Step #5

Then this window will display the Preflight Pub results the Fonts are Links are OK as you can see by the green check marks. Click the "Package" button and go to step #6.

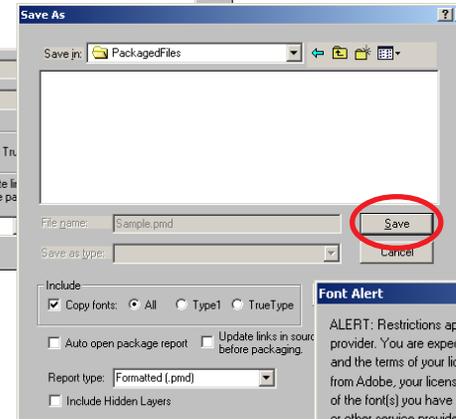


Step #6

You will get this window "Save As", do the following select the "Copy Fonts" radio button and make sure that you also select the all button. Then make a new folder to place all of the files that will be collected.



Then double click on the new folder that you created and save your files by clicking the "Save" button



You will then get the "Font Alert" warning, click "OK" and Pagemaker will then gather all files used in the document and place them in the folder that you created.

Step #7

The packaged folder with the contents of the collected files and fonts. This is the Folder that you would sent to OSP.

Note: This example is on a Windows PC but the same procedure is done on a Mac.

