

PAPER STANDARD (STD.) STATE FORMS PRICE LIST

*Low-Use STD. Forms Information

<i>Form Number</i>	<i>Rev. Date</i>	<i>Form Title</i>	<i>Unit Order</i>	<i>Unit Quantity</i>	<i>Unit Cost</i>
STD. 2	5-91	Standard Agreement	Pad	50 Forms	\$7.50
<i>STD. 4</i>	<i>5-91</i>	<i>Contract/Contractor Evaluation</i>	<i>Low Use*</i>		
STD. 5	6-88	Intra-Office Requisition (Local Request)	Pad	100 Forms	\$12.00
STD. 7	5-96	Message Transmittal	Pad	100 Forms	\$0.85
<i>STD. 8</i>	<i>4-94</i>	<i>Special Handling Request</i>	<i>Low Use*</i>		
<i>STD. 9</i>	<i>3-99</i>	<i>Space Action Request</i>	<i>Low Use*</i>		
STD. 12	4-99	Fresh Produce Weekly Order	Package	50 Forms	\$30.00
STD. 13	9-89	Interagency Agreement	Pad	50 Forms	\$6.50
STD. 13A	6-88	Intergovernmental Service Agreement and Invoice	Package	10	\$32.50
STD. 15	2-93	Contract Transmittal and Pre-Evaluation	Pad	50 Forms	\$1.50
<i>STD. 16</i>	<i>11-92</i>	<i>Contract Award Report</i>	<i>Low Use*</i>		
<i>STD. 17A</i>	<i>3-95</i>	<i>Nondiscrimination Clause (OCP-1)</i>	<i>Low Use*</i>		
<i>STD. 18</i>	<i>1-95</i>	<i>Standard California Nondiscrimination Construction Contract Specifications</i>	<i>Low Use*</i>		
<i>STD. 19</i>	<i>3-95</i>	<i>Nondiscrimination Compliance Statement</i>	<i>Low Use*</i>		
STD. 20	11-92	Telecommunications Service Request	Pad	25 Forms	\$10.75
<i>STD. 21</i>	<i>12-93</i>	<i>Drug-Free Workplace Certification</i>	<i>Low Use*</i>		
<i>STD. 25</i>	<i>9-94</i>	<i>Transfer of Budget Allotment</i>	<i>Low Use*</i>		
<i>STD. 26</i>	<i>9-94</i>	<i>Budget Revision</i>	<i>Low Use*</i>		
<i>STD. 27</i>	<i>10-95</i>	<i>Application for Discharge from Accountability</i>	<i>Low Use*</i>		
<i>STD. 27A</i>	<i>9-95</i>	<i>Claim for Reimbursement</i>	<i>Low Use*</i>		

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<i>STD. 29</i>	<i>7-95</i>	<i>Real Estate Service Request</i>	<i>Low Use*</i>		
<i>STD. 31</i>	<i>4-95</i>	<i>Standard Budget Schedule</i>	<i>Low Use*</i>		
<i>STD. 33</i>	<i>4-95</i>	<i>Supplementary Schedule of Salaries and Wages</i>	<i>Low Use*</i>		
STD. 40A	4-91	Sub-Purchase Order	Package	100 Forms	\$36.50
STD. 56	4-95	Pocket Travel Guide	Package	10 Booklets	\$7.25
STD. 58 DISCONTINUED					
STD. 59	7-00	Operators Booklet	Package	10 Booklets	\$22.50
STD. 60 DISCONTINUED					
STD. 61	7-99	Glove Box Directory of Approved Auto Repair Facilities	Package	10 Booklets	\$14.00
STD. 65	3-91	Contract/Delegation Purchase Order	Package	50 Forms	\$12.00
STD. 65A DISCONTINUED					
STD. 65A	2-98	Contract/Delegation Purchase Order Continuation	Package	50 Forms	\$14.00
STD. 65 (Cont.)	4-92	Contract/Delegation Purchase Order (Continuous)	Box	400 Forms	\$98.00
STD. 66	11-93	Purchase Estimate	Pad	100 Forms	\$13.50
STD. 66A	6-94	Purchase Estimate Continuation	Pad	100 Forms	\$9.50
STD. 67	6-99	Office of State Publishing Order	Pad	100 Forms	\$6.75
STD. 70 DISCONTINUED					
<i>STD. 70</i>	<i>5-92</i>	<i>Records Inventory Worksheet</i>	<i>Low Use*</i>		
STD. 71	3-96	Records Transfer List	Package	50	\$17.00
<i>STD. 72</i>	<i>2-96</i>	<i>Records Retention Schedule Approval Request</i>	<i>Low Use*</i>		
<i>STD. 73</i>	<i>6-98</i>	<i>Records Retention Schedule</i>	<i>Low Use*</i>		
STD. 75	8-94	Confidential Destruction Label	Package	100 Labels	\$4.75

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STD. 76	8-96	State Records Center Reference Request	Package	100 Forms	\$7.25
STD. 76 (Cont.)	8-96	State Records Center Reference Request (Continuous)	Box	1500 Forms	\$82.50
STD. 96	4-94	Purchase Order/Estimate Change Request	Low Use*		
STD. 99	1-00	Report of Crime on State Property	Pad	50 Forms	\$4.50
STD. 100	4-95	Office Memo	Pad	100 Forms	\$1.25
STD. 100B	9-70	Mini Memo	Package	100 Forms	\$11.25
STD. 101	8-99	Appointment Calendar (Order Year 2001 after 10-15-00)	Package	10 Calendars	\$9.00
STD. 106	5-82	Stock Received Report	Book	50 Forms	\$13.25
STD. 107	6-88	Notice of Correction of Invoice	Pad	100 Forms	\$4.75
STD. 108	10-92	Returned Stock Report	Low Use*		
STD. 113	3-95	Court Paper (Recycled paper)	Package	500 Sheets	\$24.50
STD. 115	7-88	Storeroom Supplies Order	Package	100 Forms	\$10.75
STD. 115A	4-94	Requisition - Direct Deliveries Receipt	Low Use*		
STD. 116	6-99	Supply Order	Package	50 Forms	\$6.50
STD. 116A	6-00	Standard (STD.) Forms Order (New Form)	Contact FMC for A Camera-Ready Original.		
STD. 117	10-95	Interagency Messenger Service (IMS) Envelope	Box	100 Envelopes	\$14.95
STD. 119	8-97	Stock Control Record/Stock Price Quotation	Package	50 Cards	\$2.75
STD. 152	7-99	Property Survey Report	Pad	50 Forms	\$4.25
STD. 157	6-94	Property Inventory Listing	Low Use*		
STD. 158	4-94	Property Transfer Report	Low Use*		
STD. 204	2-00	Payee Data Record	Pad	50 Forms	\$2.25

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Form Number	Rev. Date	Form Title	Unit Order	Unit Quantity	Unit Cost
STD. 208	1-00	Penalty Calculation	Low Use*		
STD. 209	3-87	Invoice Dispute Notification	Pad	25 Forms	\$12.25
STD. 210	11-99	Simplified Service Contract for Agreements up to \$4,999.99	Pad	50 Forms	\$4.25
STD. 218DD	6-94	Claim Schedule – EFT Transactions	Low Use*		
STD. 218ET	6-94	Claim Schedule – Electronic Tape	Low Use*		
STD. 218 (Cont.)	3-91	Claim Schedule (CALSTARS) (Continuous)	Box	575 Forms	\$57.50
STD. 236	9-91	Hotel/Motel Transient Occupancy Tax Waiver (Exemption Certificate for State Agencies)	Pad	100 Forms	\$6.00
STD. 241	3-99	Beneficiary Designation	Package	25 Forms	\$5.00
STD. 242	9-98	U.S. Savings Bonds Purchase/Payroll Deduction Authorization	Package	25 Forms	\$5.00
STD. 243	2-95	Designation of Persons Authorized to Receive Warrants (Gov. Code Section 12479)	Pad	50 Forms	\$4.25
STD. 250	7-97	Employee Asbestos Notification	Package	50 Forms	\$4.50
STD. 254	10-92	Straight Bill of Lading	Package	100 Forms	\$16.50
STD. 255	9-94	Moving Service Authorization (Employee Household Goods)	Low Use*		
STD. 255A	9-94	Moving Service Authorization (Bid Proposal – Mobile Home)	Low Use*		
STD. 255C	9-94	Excess Lodging Rate Request/Approval	Low Use*		
STD. 256	9-94	Moving/Relocation Expense Approval Request	Low Use*		
STD. 257	4-94	Out-of-State Travel Approval Request	Low Use*		
STD. 257C	5-94	Out-of-State Travel Request	Low Use*		
STD. 260	5-94	Blanket Approval for Out-of-State Travel	Low Use*		
STD. 261	3-95	Authorization to Use Privately Owned Vehicle on State Business	Pad	25 Forms	\$4.25

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Form Number	Rev. Date	Form Title	Unit Order	Unit Quantity	Unit Cost
STD. 262	6-93	Travel Expense Claim	Pad	50 Forms	\$2.50
STD. 262A	6-93	Travel Expense Claim (CALSTARS)	Pad	100 Forms	\$6.00
STD. 265	2-91	Insurance Verification and Authorization to Operate Privately Owned/Rented/Leased Aircraft on State Business	Low Use*		
STD. 268	8-94	Accident Report (Other than Motor Vehicle)	Pad	50 Forms	\$5.75
STD. 269	1-98	Accident Identification	Package	25 Forms	\$7.50
STD. 270	8-97	Vehicle Accident Report	Pad	25 Forms	\$1.75
STD. 271	2-99	Automobile Maintenance Record	Package	5 Books	\$10.75
STD. 273	4-97	Official Monthly Travel Log	Book	25 Forms	\$3.00
STD. 274	5-99	Review of State Driver Accident (Supervisor's)	Pad	25 Forms	\$3.00
STD. 275	3-93	Claims Against the State of California	Low Use*		
STD. 276	10-96	Vehicle Usage Justification	Low Use*		
STD. 276A	10-96	Passenger Vehicle Usage Report	Low Use*		
STD. 277		DISCONTINUED		See DPA Memo 99-060	
STD. 277A		DISCONTINUED		See DPA Memo 99-060	
STD. 278	8-98	Superior Accomplishment Gift or Cash Award Recommendation	Low Use*		
STD. 340	2-75	Audit Report	Pad	50 Forms	\$5.25
STD. 350A	9-88	Answer Sheet (State of California)	Package	100 Forms	\$11.25
STD. 377	10-97	Vehicle Home Storage Request/Permit	Low Use*		
STD. 399	2-98	Fiscal Impact Statement (Regulations and Orders)	Low Use*		
STD. 400	4-99	Notice Publication/Regulations Submission	Low Use*		

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STD. 403	12-91	Remittance Advice Envelope	Package	50 Envelopes	\$17.00
STD. 404C	4-95	Remittance Advice (Continuous) (carbonless)	Box	2000 Forms	\$75.00
STD. 404 (Cont.)	10-95	Remittance Advice (Continuous) (with carbon)	Box	2000 Forms	\$58.00
<i>STD. 407</i>	<i>4-97</i>	<i>Payroll Header Change</i>	<i>Low Use*</i>		
<i>STD. 422</i>	<i>9-97</i>	<i>Salary Advances Paid/Offset Report</i>	<i>Low Use*</i>		
STD. 432	9-91	Stop Payment Request	Pad	50 Forms	\$3.75
STD. 435	5-93	Request for Duplicate Controller's Warrant/Stop	Package	50 Forms	\$11.25
STD. 436	9-97	Duplicate Wage and Tax Statement Request	Pad	50 Forms	\$6.25
STD. 438	9-84	Revolving Fund Disbursement Voucher	Pad	50 Forms	\$4.25
STD. 439	4-84	Disbursement Voucher	Pad	50 Forms	\$3.50
STD. 440	6-00	Transfer Receipt	Pad	50 Forms	\$4.75
STD. 441	10-86	Report of Deposit (State Treasurer) (Emergency Supply Only)	Package	100 Forms	\$7.00
STD. 442	2-97	Report of Deposit (Bank of America Demand Account) (Emergency Supply Only)	Package	100 Forms	\$11.75
STD. 442P	2-97	Report of Deposit (Bank of America Presort Account) (Emergency Supply Only)	Package	100 Forms	\$29.00
<i>STD. 445</i>	<i>6-98</i>	<i>Report of Bank/Savings and Loan Association Account – Outside the Treasury System</i>	<i>Low Use*</i>		
STD. 446	2-97	Report of Deposit (Sanwa Bank) (Emergency Supply Only)	Package	100 Forms	\$55.00
STD. 447	2-97	Report of Deposit (Union Bank of California) (Emergency Supply Only)	Package	100 Forms	\$18.00
STD. 449	2-97	Report of Deposit (West America Bank) (Emergency Supply Only)	Package	100 Forms	\$41.50

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STD. 450	2-97	Report of Deposit (US Bank of California) (Emergency Supply Only)	Package	100 Forms	\$23.50
STD. 456A	11-94	California State University Personnel/Payroll Transaction	Package	100 Forms	\$20.00
STD. 457	11-98	CSU Student Payroll Action Request	Package	100 Forms	\$25.00
STD. 458	6-98	Voluntary Child Support Deduction/Authorization	Low Use*		
STD. 459	6-98	Voluntary Spousal Support Deduction/Authorization	Low Use*		
STD. 500	10-98	The Work Number – Employee	Package	100 Forms	\$9.00
STD. 501	10-98	The Work Number – Verifier	Package	100 Forms	\$17.00
STD. 520	DISCONTINUED				
STD. 567	4-97	Depositor's Disbursement Voucher	Low Use*		
STD. 603	10-92	Absences Without Pay Report	Pad	50 Forms	\$3.75
STD. 607	7-98	Change in Established Position	Pad	50 Forms	\$7.00
STD. 607A	12-93	Change in Established Position (Continuous)	Box	700 Forms	\$88.75
STD. 608	2-67	Established Position Record (Permanent)	Package	50 Cards	\$9.00
STD. 608A	5-87	Established Position Record (Temporary)	Package	50 Cards	\$12.50
STD. 610	7-96	Health Questionnaire (With Physician's Report)	Package	50 Forms	\$5.75
STD. 610HQ	5-96	Health Questionnaire	Pad	50 Forms	\$2.50
STD. 612	2-93	Employee Transfer Data	Pad	25 Forms	\$7.25
STD. 618	4-93	Benefit Option Selection	Pad	50 Forms	\$6.50
STD. 618S	6-94	Industrial Disability Leave With Supplementation Benefits Information and Option Selection	Low Use*		
STD. 619	7-93	Industrial Disability Benefits Information	Low Use*		
STD. 621	5-99	Notice to State Employee (Re: Personal Injuries)	Package	20 Forms	\$15.00

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Form Number	Rev. Date	Form Title	Unit Order	Unit Quantity	Unit Cost
STD. 625	8-88	Classification and/or Certification Request	Low Use*		
STD. 628	12-95	Employment Inquiry	Package	25 Forms	\$6.75
STD. 628 (Laser)	12-95	Employment Inquiry (Laser)	Package	300 Forms	\$7.25
STD. 628 (Cont.)	12-95	Employment Inquiry (Continuous)	Box	800 Forms	\$65.00
STD. 630	10-95	Employee Contract Grievance	Low Use*		
STD. 631	7-94	Excluded Employee Grievance	Low Use*		
STD. 634	5-98	Absence and Additional Time Worked Report	Pad	50 Forms	\$2.75
STD. 636	1-97	Report of Performance for Probationary Employee	Package	50 Forms	\$12.00
STD. 636A	6-96	Report of Performance for Probationary Employee (For Performance-Based Budget Agencies)	Package	50 Forms	\$12.50
STD. 637	7-94	Performance Appraisal Summary/Individual Development Plan	Pad	50 Forms	\$2.25
STD. 637A	6-96	Performance Appraisal Summary/Individual Development Plan (For Performance-Based Budget Agencies)	Pad	50 Forms	\$2.75
STD. 639	9-98	Salary Garnishment	Pad	50 Forms	\$1.75
STD. 640	12-99	Employee Attendance Summary	Pad	50 Forms	\$1.75
STD. 642	4-93	Monthly Employee Leave Record	Package	100 Forms	\$7.75
STD. 644	9-94	Annual Leave Credits Statement	Pad	25 Forms	\$2.50
STD. 645	8-97	Employee Suggestion	Package	100 Forms	\$21.00
STD. 645A	4-95	Suggestion Evaluation Report	Low Use*		
STD. 650	5-90	Miscellaneous Deduction Change Report	Low Use*		
STD. 653	6-94	Long-Term Assignment (LTA) Information and Certification of Subsistence Rates	Low Use*		
STD. 654	8-89	Long-Term Assignment Cost Analysis	Low Use*		

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STD. 664 (Cont.)	10-90	Certification of Eligibles (Continuous)	Box	1000 Forms	\$135.00
STD. 666	3-97	Payroll Exceptions Report	Pad	50 Forms	\$6.00
STD. 671	9-97	Miscellaneous Payroll/Leave Actions	Pad	50 Forms	\$2.75
STD. 674	5-98	Payroll Adjustment Notice	Pad	50 Forms	\$2.25
STD. 674A/R	4-98	Payroll Adjustment Notice – Accounts Receivable (A/R)	Pad	50 Forms	\$4.50
STD. 674D	1-98	Industrial/Non-Industrial Disability Pay Request	Pad	50 Forms	\$5.75
<i>STD. 675</i>	<i>9-97</i>	<i>Supplementary Wage Deduction</i>	<i>Low Use*</i>		
<i>STD. 676P</i>	<i>3-99</i>	<i>Non-USPS Adjustment Request – Payments</i>	<i>Low Use*</i>		
<i>STD. 676V</i>	<i>3-99</i>	<i>Non-USPS Adjustment Request – Values</i>	<i>Low Use*</i>		
<i>STD. 677</i>	<i>2-99</i>	<i>Nondisclosure of Employee Home Address Request</i>	<i>Low Use*</i>		
STD. 678	8-97	Examination and/or Employment Application	Package	100 Forms	\$10.00
STD. 680A	3-95	Personnel Action Request	Pad	50 Forms	\$4.00
STD. 681	3-72	Monthly Attendance Report	Pad	50 Forms	\$4.00
STD. 682	10-97	Authorization for Extra Hours	Pad	75 Forms	\$1.75
STD. 683	6-00	Pay Adjustment Request (New Form)	Contact FMC for pricing and packaging information.		
STD. 686	7-99	Employee Action Request	Package	50 Forms	\$5.00
STD. 687	6-96	Separation/Disposition of CalPERS Contributions	Package	50 Forms	\$12.50
<i>STD. 688</i>	<i>11-99</i>	<i>Oath of Office</i>	<i>Low Use*</i>		
STD. 689	10-97	Oath of Allegiance and Declaration of Permission to Work for Persons Employed by the State of California	Pad	50 Forms	\$5.00
STD. 692	6-00	Dental Plan Enrollment Authorization	Package	25 Forms	\$4.25

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STD. 696	6-98	Dental Plan Direct Payment Authorization	Package	25 Forms	\$9.00
<i>STD. 697</i>	<i>9-95</i>	<i>Training Request</i>	<i>Low Use*</i>		
STD. 698	3-97	Life Insurance Enrollment Authorization	Package	25 Forms	\$12.50
STD. 699	1-98	Direct Deposit Enrollment Authorization	Package	25 Forms	\$3.75
STD. 700	6-00	Vision Plan Enrollment Authorization	Package	25 Forms	\$5.00
STD. 701C	5-94	Cash Option Enrollment Authorization – FlexElect Program	Package	25 Forms	\$4.75
STD. 701R	5-94	Reimbursement Account Enrollment Authorization – FlexElect Program	Package	25 Forms	\$5.75
STD. 702	4-00	Consolidate Benefits (CoBen) Cash Enrollment Election	Package	50 Forms	\$5.25
STD. 703	7-00	Vision Plan Direct Payment Authorization (New Form)	Contact FMC for pricing and packaging information.		
<i>STD. 750</i>	<i>6-94</i>	<i>Managerial Performance Appraisal Summary</i>	<i>Low Use*</i>		
<i>STD. 802</i>	<i>9-93</i>	<i>Federal Excise Tax Exemption Certificate</i>	<i>Low Use*</i>		
<i>STD. 805A</i>	<i>4-94</i>	<i>State Agency Trust Check Replacement Application (Executed WITHIN the State of California)</i>	<i>Low Use*</i>		
<i>STD. 805B</i>	<i>4-94</i>	<i>State Agency Trust Check Replacement Application (Executed OUTSIDE the State of California)</i>	<i>Low Use*</i>		
<i>STD. 807</i>	<i>9-93</i>	<i>Payment Bond to Accompany Construction Contract</i>	<i>Low Use*</i>		
<i>STD. 810</i>	<i>7-98</i>	<i>Contracting Report – Small Business Participation</i>	<i>Low Use*</i>		
<i>STD. 811</i>	<i>3-99</i>	<i>Small Business Preference and Certification Request</i>	<i>Low Use*</i>		
STD. 812	8-97	Small Business and/or Disabled Veterans Business Enterprise Certification Application	Package	10 Booklets	\$8.00
STD. 812A	8-97	Affidavit of Income – Unaudited Income Statement (Included in STD. 812)			
STD. 812B	8-97	Service-Connected / Disability Renewal Statement (Included in STD. 812)			
STD. 815	9-97	Advertising in the Contracts Register	Package	25 Forms	\$7.00
STD. 821	4-94	Contract Advertising Exemption Request	Package	25 Forms	\$15.75

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<i>STD. 830</i>	<i>5-99</i>	<i>Target Area Contract Preference Act (TACPA) Request</i>	<i>Low Use*</i>		
STD. 830G		DISCONTINUED			
STD. 830S		DISCONTINUED			
STD. 831G		DISCONTINUED			
STD. 831S		DISCONTINUED			
<i>STD. 831</i>	<i>5-99</i>	<i>Enterprise Zone Act (EZA) Preference Request</i>	<i>Low Use*</i>		
<i>STD. 832</i>	<i>5-99</i>	<i>Local Agency Military Base Recovery Area (LAMBRA) Preference Request</i>	<i>Low Use*</i>		
<i>STD. 840</i>	<i>7-98</i>	<i>Disabled Veteran Business Enterprise Participation Summary</i>	<i>Low Use*</i>		
STD. 841		DISCONTINUED			
STD. 850	10-94	Fire Safety Inspection Request	Package	50 Forms	\$12.50
<i>STD. 897</i>	<i>4-95</i>	<i>Bilingual Pay Authorization</i>	<i>Low Use*</i>		
<i>STD. 912</i>	<i>7-94</i>	<i>Military Service Declaration</i>	<i>Low Use*</i>		
STD. 950		DISCONTINUED			
STD. 951	12-99	PST Retirement Plan Benefit Payment Application	Pad	50 Forms	\$5.00
STD. 966	6-00	Employee Time Certification (New Form)	Contact FMC for pricing and packaging information.		
<i>STD. 995A</i>	<i>7-94</i>	<i>Non-USPS – Agency Collection Accounts Receivable</i>	<i>Low Use*</i>		
<i>STD. 995R</i>	<i>7-94</i>	<i>Non-USPS – Refund of Overcollections</i>	<i>Low Use*</i>		