

Certification of Compliance

STATE FINANCIAL MARKETPLACE COMPLIANCE CERTIFICATION FORM

_____ Department Name	_____ Lead Analyst and Phone Number	
_____ Project Title	_____ Purchase Order Number and/or Projected Issue Date	
_____ Approximate Contract Dollar Amount (Do not include finance charges)	_____ Current Interest Rate*	_____ Approximate Finance or Lease Charges*

I hereby certify the following:

- A. I am the Department Director or designee and have a full understanding that once these assets or this project is financed, there is no termination for convenience of this financing contract;
- B. This is a delegated procurement and is within this department's delegation, delegation # _____; or, the Procurement Division of DGS has conducted this procurement;
- C. The purchase described herein is either an information technology purchase which was conducted in compliance with the relevant delegations, statutes, policies and procedures for information technology (e.g. PCC Section 12100 et seq., SAM Section 5200, etc.); or a commodity purchase conducted in compliance with the relevant delegations, statutes, policies and procedures for commodities (e.g. PCC Section 10300 et seq., SAM Section 3500, etc.);
- D. Any new or enhanced information technology capabilities are consistent with project justification approved by the appropriate control agencies, which would include, but is not limited to, the Feasibility Study Report (FSR), a Budget Change Proposal (BCP) and any approval letter from an appropriate control agency;
- E. This is a procurement award based on one of the following. Please identify by name the procurement vehicle, solicitation or NCB number, and attach supporting documentation:
- CMAS Contract Master Agreement (e.g. MRA, MPA, WSCA, Statewide Commodity Contract)
 - Non-Competitive Bid (Non-Competitively Bid Contract Justification Form completed and attached)
 - Competitive Bid CSSI Contract No. _____
 - Other (please specify) _____

The matters described herein are in compliance with the criteria and procedures identified in the State Contracting Manual, Volumes 1, 2 and 3. Supporting documentation, which includes but is not limited to the evaluation and selection document, the procurement summary, the ITPP, the purchase estimate, and any exemption request and approval is attached;

- F. This procurement used the model contract Terms and Conditions for the above referenced procurement vehicle, and the standard GS \$Mart or Lease \$Mart terms and conditions. Any variations must be previously approved by DGS. Supporting documentation, which identifies any changes to the standard language and DGS approval, is attached;

G. This purchase order and/or agreement has been duly authorized, executed and delivered by the State acting through its duly qualified elected or appointed officers or agents in accordance with its contract type; and

H. The foregoing statements are true to the best of my knowledge and belief.

Certified by: _____ Date: _____
Department Director

Print Name: _____ Title: _____

I understand and certify that this is a _____ year financing arrangement and that approximately \$_____ per fiscal year will be required to be set aside out of this department's budget over the next _____ fiscal years to complete this financing obligation.

Fund Source _____ Budget Line Item: _____

Certified by: _____ Date: _____
Department Budget Officer

Print Name: _____ Title: _____

Financing transactions less than \$500,000 will be approved by the State Financial Marketplace Manger, between \$500,000 and \$999,999 will be approved by the Deputy Director of the Procurement Division, and all financing transactions over \$1,000,000 must be approved by the Director of the Department of General Services.

Department of General Services Approved/Recommended Denied/Not Recommended

Patrick Mullen, State Financial Marketplace Manger, Procurement Division, Department of General Services Date

Department of General Services Approved/Recommended Denied/Not Recommended

Jim Butler, Chief Procurement Officer, Department of General Services Date

Director, Department of General Services Approved Denied

Ron Diedreich, Acting Director, Department of General Services Date