



STATE OF CALIFORNIA
DEPARTMENT OF GENERAL SERVICES - PROCUREMENT DIVISION

CONTRACT NOTIFICATION

*** NOT MANDATORY ***

CONTRACT NUMBER: 1-07-75-46

DESCRIPTION: PAPER, CONTINUOUS FEED
ROLL STOCK

CONTRACTOR: RAM ENTERPRISES

EFFECTIVE DATES: 3/ 8/2007 THROUGH 3/ 7/2009

SUPERSEDES CONTRACT NO.:

AREA: SACRAMENTO, CA

DISTRIBUTION: OSP

* TAX: Add appropriate sales and use tax.
Exempt from Federal Excise Tax.

*Food contracts are tax exempt.

A handwritten signature in black ink, appearing to read "Rita Hamilton", written over a horizontal line.

RITA HAMILTON, Deputy Director

Use of this agreement by all agencies is not mandatory.

To obtain assistance or report non-compliance by supplier, or for any suggestions or recommendations write:

Department of General Services, Procurement Division, P.O. Box 989054, W. Sacramento, CA 95798-9054,
or call: Contract Administrator, **STEVEN KOBAYASHI** 916-375-4433

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SUPPLIER ID: 394528
NAME: RAM ENTERPRISES
ADDRESS: 1600 OVERLAND DRIVE
SAN MATEO, CA 94403

CONTACT: 650-574-9017 BOB MOORHEAD
FAX NUMBER: 650-574-9019
TERMS OF PAYMENT: NET 45 DAYS
FOB: Destination
MINIMUM ORDER: 400 HW OF ANY COMBINATION OF
LINE ITEMS

SCOPE

This contract covers the estimated two (2) year requirements of the State of California, Department of General Services, Office of State Publishing, for PAPER, CONTINUOUS FEED ROLL STOCK, per State of California Bid Specification No. 7690-06BS-003R1 dated January 5, 2007. In addition, this contract contains an option for one additional year. The State and the contractor must mutually agree upon an extension. This contract is non-mandatory.

PRICES

1. Prices quoted shall be maximum for a minimum period of 90 calendar days from the effective date of the contract.
2. The contractor may submit proposed escalation notice, in writing, to Procurement Division not earlier than 60 days from the effective date of the contract. Such notice shall include substantiated information to support the proposed escalation (e.g., manufacturer's price list, significant changes in published mark indicators for the industry, certified raw material cost data, and any other substantiated information as requested by the State of California).
3. Upon receipt of such notice the State reserves the right to either:
 - a. Accept the escalation as competitive with the general market price at that time, effective 30 days after written approval from the State; or
 - b. Negotiate proposed price escalation. Note: The State will notify, in writing, the contractor of its desire to negotiate. The State will have ten (10) working days to complete negotiations; or
 - c. Cancel any unpurchased balance of the contract without prejudice, effective on receipt of such notice. Note: If negotiations fail to produce an agreement, the State reserves the right to exercise Options 3a or 3c with an effective date no later than fifteen (15) working days from the date of the State's notification to the contractor of its desire to negotiate.
4. No price increase shall apply to quantities ordered from the contract prior to the effective date of the price increase.
5. New prices shall be firm for a minimum of 90 calendar days from the effective date of escalation.

C. Price Declines

Under either of the above options, the contractor shall immediately notify the State of all manufacturer's price declines and the State shall receive full benefit of such declines, effective on the date of the manufacturer's general public announcement.

E. Escalated Price

New prices shall reflect the applicable discount allowed consistent with the original bid.

All prices shall be maximum for the contract period subject to the State receiving full benefit of all manufacturer's price declines effective on the date of manufacturer's general public announcement.

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QUANTITIES

The quantities used in the solicitation are the estimated two-year requirements and are based on historical data. These quantities are for bid evaluation purposes only and do not represent any guarantee of participation, purchase pattern, or rate of consumption. The State will not be obligated to purchase contractor's excess inventory of any standard line item if actual purchases vary from the anticipated purchase pattern.

The State's obligation to pay is solely from funds appropriated for the acquisition of the products on this contract. If funds are not appropriated for future fiscal years, the contract dollar amount will be reduced accordingly. Receipt of a contract delegation order or purchase order under the contract is proof of availability of funds for that order.

OVERAGE/SHORTAGE REQUIREMENTS

The contractor shall deliver material in the quantity specified only, no shortages or overages, unless authorized in advance by the Office of State Publishing (OSP) Procurement. If authorized, overages shall be invoiced at the same unit price quoted on the bid.

ORDERING PROCEDURE

Products shall be ordered from the contractor on a Purchasing Authority Purchase Order (Std. 65). At his sole option, the contractor may accept verbal orders. Such orders must be confirmed in writing upon delivery or sooner. By signing and submitting the solicitation, bidder agrees to accept orders either by facsimile or e-mail transmission.

MINIMUM ORDER

The minimum order is 400 HW of any combination of line items.

WORKMANSHIP/GUARANTEES

The stock shall be free from defects that will affect its appearance or serviceability. The surface shall be free from lint, fuzz, and glue on roll sides, paper cuts, etc. or any particles which will pick, lift, fluff, or pile in the machines under normal operation conditions.

PACKAGING

Contractor shall furnish each roll completely wrapped. State will reserve the right to refuse any stock damaged during shipping.

MARKING INSTRUCTIONS

Contractor shall label each roll on the outer surface as well as on one side of the roll. Each label shall be marked "Virgin" or "Recycled" with the date of the manufacture, the roll weight in pounds, total number of manufactured forms per roll, roll width, roll number, OSP name of paper, OSP stock number, OSP order number, mill run number, and mill description of stock. Total number of forms shall be shown on BOL (bill of lading). Lettering on the labels shall be 3/8-inch minimum, printed, or stenciled in bold type with upper case letters. An explanation of how to read the label shall be submitted to the OSP.

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DELIVERY

Initial delivery shall be completed within fifteen (15) calendar days after receipt of order by the contractor. The fifteen days will not be contingent on mill run days. Subsequent deliveries shall be within five (5) working days after receipt of order.

Delivery arrangements are to be made with the Office of State Publishing (OSP) Warehouse Personnel at (916) 445-6652 prior to delivery.

Failure to make delivery arrangements prior to delivery could result in the delivery being refused.

Roll stock delivery hours are from 6:30 AM to 1:30 PM, Monday through Friday. Deliver to the back of the complex at the Warehouse on the Richards Blvd. entrance for roll stock deliveries.

Delivery Address:
Office of State Publishing
344 N. 7th Street
Sacramento, CA 95814

In case of emergency, contractor may be required to ship paper to an alternate facility. The OSP recognizes shipping charges may be incurred for alternate facility deliveries.

F.O.B. POINT

All prices are F.O.B. destination.

TECHNICAL ASSISTANCE

When requested, the contractor shall furnish qualified personnel to assist in solving any problems which may result from the use of this material, at no extra cost to the State.

INVOICING REQUIREMENTS

Contractor shall render invoices as instructed on each Purchasing Authority Purchase Order (Std. 65). Each invoice shall show the commodity code number, product description, quantity, unit price, extension, Purchasing Authority Purchase Order number, and contract number. State sales and or use tax is to be added to each invoice.

CONTRACTOR LOCATIONS

Contract/delegation purchase orders shall be submitted to:

Company Name: RAM Enterprises
Address: 1600 Overland Dr.
City, State, Zip Code: San Mateo, CA 94403
Telephone Number: (650) 574-9017
Fax Number: (650) 574-9019
Contact Person: Bob Moorhead
E-Mail Address: ramentbob@comcast.net

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USAGE REPORTS

The contractor is required to submit a detailed usage report every three months commencing from the date of award to the Procurement Division to the attention of the Contract Administrator. This report is to contain the following information:

1. Ordering Agency
2. Agency Bill Code
3. Invoice Number
4. Date of Invoice
5. Purchase Order Number
6. Line Item Number
7. Commodity Code Number
8. Description
9. Order Date
10. Delivery Date
11. Part Number
12. Quantity
13. Unit Price
14. Extended Price

Any report that does not follow the required format, or that excludes required information will be deemed incomplete and returned to the contractor.

RECYCLED USAGE REPORT

State agencies are required to report the purchase of virgin and recycled paper on a fiscal-year basis. The contractor shall supply Procurement Division with a report that identifies each State agency purchasing material from the contract and the dollar amount during the reporting period. In addition to the usage by individual State agencies, the report shall show the total for all State agencies.

This report is due to Procurement Division two weeks after the report ending dates of January 1, April 1, July 1, and October 1. The first and last report for the term of the contract may be for a partial quarter. The contractor shall indicate the beginning and ending dates for each report.

MILL NAME AND LOCATION

Name and Location of Mill: Enterprise Group, A Weyerhaeuser Co.
14100 Vine Place
Cerritos, CA 90703

MILL PRICES

Contractor shall provide to Procurement Division, upon request a copy of the manufacturer's (mill) pricing for the items on this contract.

MILL ALLOTMENTS

If, during the life of this contract, the contractor is placed on mill allotment for the paper(s) covered by the contract, the contractor shall:

1. Immediately notify the State if such allotment effects quantities available for delivery to the State and submit to the State written substantiation from the mill or mills concerned.
2. Submit to the State a schedule by individual item of quantities and delivery times available under the allotment.

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On receipt of the above notification, the State may exercise one of the following options:

1. Accept the terms of the allotment.
2. Cancel the contract.
3. Accept the terms of the allotment, but purchase quantities not available under the allotment from non-contract sources.

AUDITS

Refer to General Provisions, Paragraph 37, "Examination and Audit."

ITEM NO.	COMMODITY NO. SUPPLIER PART NO.	SUPPLIER NO.	UNIT	DESCRIPTION	UNIT PRICE
1	7530-300-1012-9	394528	HW	<p><u>SPECIFICATIONS</u></p> <p>All products must comply with the State of California Continuous Feed Roll Stock, Administrative Requirements of 2 pages, dated December 12, 2006 and State of California Bid Specification No. 7690-06BS-003R1 of 2 pages, dated January 5, 2007.</p> <p>PAPER ROLL STOCK (BY THE HUNDRED WEIGHT) Description: White MOCR with Pin-Feed Hole Tabs, Brightness 92%</p> <p>Paper Diameter: Greater than or equal to 40", Less than or equal to 50"</p> <p>Paper Width: 18" +/- 1/16" Paper Weight: 20# Core Diameter: 3"+/- 1/16", -0</p> <p>Brand: Enterprise Group Model: Weyerhaeuser Part Number: DGS-R3-181007</p>	56.2200

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ITEM NO.	COMMODITY NO. SUPPLIER PART NO.	SUPPLIER NO.	UNIT	DESCRIPTION	UNIT PRICE
2	7530-300-1012-9	394528	HW	PAPER ROLL STOCK (BY THE HUNDRED WEIGHT) Description: White MOCR with Pin-Feed Hole Tabs, Recycled, Brightness greater than or equal to 90% Paper Diameter: Greater than or equal to 40", Less than or equal to 50" Paper Width: 18" +/- 1/16" Paper Weight: 20# Core Diameter: 3" +/- 1/16", -0	56.6100
3	7530-300-1012-9	394528	HW	PAPER ROLL STOCK (BY THE HUNDRED WEIGHT) Description: PAPER ROLL STOCK Paper Diameter: Greater than or equal to 40", Less than or equal to 50" Paper Width: 18" +/- 1/16" Paper Weight: 20# Core Diameter: 3" +/- 1/16", -0 Brand: Enterprise Group Model: Weyerhaeuser Part Number: STK531888282015	45.7900

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ITEM NO.	COMMODITY NO. SUPPLIER PART NO.	SUPPLIER NO.	UNIT	DESCRIPTION	UNIT PRICE
4	7530-300-1012-9	394528	HM	PAPER ROLL STOCK (BY THE HUNDRED WEIGHT) Description: 20 LB, White MCCR, Recycled, Brightness greater than or equal to 90% Paper Diameter: Greater than or equal to 40", Less than or equal to 50" Paper Width: 10" +/- 1/16" Paper Weight: 20# Core Diameter: 3"+/- 1/16", -0 Brand: Enterprise Group Model: Part Number: STK531888RRR2015	48.8600
5	7530-909-0001-0	394528	VA	FOR DATA ENTRY USE ONLY OFFICE-DGS/PROCUREMENT USE ONLY	VARIABLE



STATE OF CALIFORNIA
BID SPECIFICATION
CONTINUOUS FEED ROLL STOCK

7690-06BS-003R1

1. SCOPE

This document describes and establishes requirements and specifications for roll stock to be used by State of California, Office of State Printing on;

- High speed continuous web fed digital printers
- High speed inserting equipment

2. APPLICABLE SPECIFICATIONS / STANDARDS / CODES

Specifications and standards referenced in this document in effect on the opening of the Invitation for Bid, form a part of this specification.

3. REQUIREMENTS

3.1 General

- 3.1.1 Basic weight (17"x22"-500 sheets) shall be 20LB Magnetic Optically Clear Reader (MOCR) laser Bond as measured by TAPPI Test T410.
- 3.1.2 Paper rolls shall be within accepted limits of $\geq 40"$, $\leq 50"$ and be within $\pm \frac{1}{2}"$ of other rolls in a lot.
- 3.1.3 Roll weight shall be $\geq 1,000$ lb, $\leq 1,200$ lb.
- 3.1.4 Roll width shall be $18" \pm \frac{1}{16}"$.
- 3.1.5 Roll core inner diameter shall be $3"$, $+\frac{1}{16}"$, -0 .
- 3.1.6 Stiffness Grain Direction shall be ≥ 175 , ≤ 225 Gurley Units as measured by TAPPI test T543.
- 3.1.7 Stiffness Cross Direction shall be ≥ 80 , ≤ 125 Gurley Units as measured by TAPPI test T543.
- 3.1.8 Porosity shall be ≥ 20 Gurley/Sec as measured by TAPPI test T460.
- 3.1.9 Opacity shall be ≥ 90 % as measured by TAPPI test T519.
- 3.1.10 Moisture Contents shall be $\geq 4\%$, $\leq 6\%$ by weight as measured by TAPPI test T412.
- 3.1.11 Form Smoothness shall be ≥ 70 , ≤ 150 Sheffield Units as measured by TAPPI test T538.
- 3.1.12 Paper shall be White in Color meeting requirements of TAPPI Test T524.

3.2 WHITE MOCR WITH PIN-FEED HOLE TABS, BRIGHTNESS 92%

- 3.2.1 Shall be 20lb- White MOCR laser bond Roll stock.
- 3.2.2 Shall have Right and Left pin-feed holes tabs.
- 3.2.3 Shall have no perforations on tabs.
- 3.2.4 Shall have horizontal perforations every 11".
- 3.2.5 Shall have pin-feed holes tabs (no perforations) of $\frac{1}{2}"$ Right and $\frac{1}{2}"$ Left per standard Printer Pin-feed holes.
- 3.2.6 Shall have a brightness of 92% as measured by TAPPI Test T525.
- 3.2.7 Perforations shall meet following requirements;
 - ≥ 9 , ≤ 11 Lbs per Square Inch,
 - $\geq .032$, $\leq .047$ Tie Length.
 - ≥ 12 Cuts per Inch.
 - No Marginal Perforations.
 - Horizontal perforations every 11" with $\frac{1}{16}"$ tied ends.

3.2 WHITE MOCR WITH PIN-FEED HOLE TABS, RECYCLED, BRIGHTNESS \geq 90%

- 3.3.1 Shall be 20lb- White MOCR Recycled laser bond roll stock.
- 3.3.2 Shall have right and Left pin-feed hole tabs.
- 3.3.3 Shall have no perforations on tabs.
- 3.3.4 Shall have horizontal perforations every 11".
- 3.3.5 Shall have a brightness of \geq 90% as measured by TAPPI Test T525.
- 3.3.6 Shall have a post consumer recycled contents of \geq 30%.
- 3.3.7 Shall have pin-feed holes tabs (no perforations) of 1/2" Right and 1/2" Left as per standard Printer Pinfeed holes.
- 3.3.8 Perforations shall meet following requirements;
 - \geq 9, \leq 11 Lbs per Square Inch.
 - \geq .032, \leq .047 Tie Length.
 - \geq 12 Cuts per Inch.
 - No Marginal Perforations.
 - Horizontal perforations every 11" with 1/16" tied ends.

3.4 20LB, WHITE MOCR, BRIGHTNESS 92%

- 3.4.1 Shall be 20lb – White MOCR laser bond Roll stock.
- 3.4.2 Shall have a brightness of 92% as measured by TAPPI Test T525.

3.5 20LB, WHITE MOCR, RECYCLED, BRIGHTNESS \geq 90%

- 3.5.1 Shall be 20lb – White MOCR Recycled laser bond roll stock.
- 3.5.2 Shall have a brightness of \geq 90% as measured by TAPPI Test T525.
- 3.5.3 Shall have a post consumer recycled contents of \geq 30%.

3.6 PAPER CHARACTERISTICS

- 3.6.1 Paper used in the manufacturing of these rolls shall be a 20LB MOCR laser grade, 100% free sheet with no ground wood content.
- 3.6.2 Stock shall be certified to meet specifications for high speed continuous fed OCE' 7650 Vario Stream digital printers and shall perform in production operations which include the utilization of high-speed Bowe Bell & Howell Enduro and Mastermailer III mail processing equipment.
- 3.6.3 Supplied stock shall not require unusual adjustment to the machines (printers and mailroom inserter machines), nor shall it require additional in-feed/tension or any other control equipment to be added to the machines for production.
- 3.6.4 All paper stock shall be made from at minimum 80% chemical; wood pulp.
- 3.6.5 All paper stock shall be free from defects of foreign material, tears, breaks, creases, pinholes, wrinkles, and other defects, which degrade appearance, performance that will affect its appearance and/or serviceability.
- 3.6.6 Surface of supplied paper stock shall be free from dust, lint, fuzz, chads, glue on roll sides, paper cut, etc. or particles, which will pick, lift, fluff, or pile in the machines under normal operational conditions.
- 3.6.7 Tension in winding rolls shall be uniformly light to prevent wrinkles and preserve natural creeping characteristics of the paper. No dished rolls. No Welts.
- 3.6.8 Stock supplied shall be from even distribution of roll positions from reel. Maximum of 2 end cuts per reel.

