

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
Academic Content of Performance Std.	0	\$ -	
Afro-American Museum	0	\$ -	
Agnews Developmental Center	Unknown	\$ 104.34	The CalStars reports we use do not track or identify the number of times late payment interest is paid.
Air Resources Board	6	\$ 2,222.79	
Air Resources Board CALEPA 0555	0	\$ -	
Alcoholic Beverage Control Appeals Board	0	\$ -	
Area Boards on Developmental Disabilities	2	\$ 574.60	ABDD has a contractual agreement with the Dept. of Social Services to provide accounting services to them. The late payment penalties incurred was due to untimely invoice approval. We are continually communicating with the programs to ensure that invoices are forwarded to the Financial Services Bureau timely. We also ensure that the responsible parties have taken the corrective actions.
Board of Chiropractic Examiners	0	\$ -	
Board of Control	0	\$ -	
Board of Corrections	0	\$ -	
Board of Osteopathic Examiners	0	\$ -	
Board of Prison Terms	0	\$ -	
Business Transportation & Housing Agency	3	\$ 18.28	
California Alternative Energy/Adv Trans Financing Authority 0971	0	\$ -	
California Arts Council	0	\$ -	
California Childrens & Family First Commission	0	\$ -	
California Coastal Commission	3	\$ 277.82	
California Community Colleges Board of Governors	0	\$ -	
California Conservation Corps	2	\$ 592.78	

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
California Debt & Investment Advisory Commission 0956	0	\$ -	
California Debt Limit Allocation Committee 0959	0	\$ -	
California Dept. of Aging	0	\$ -	
California Dept. of Corrections	1,658	\$ 110,502.34	
California Educational Facilities Financing Authority 0989	0	\$ -	
California Exposition	0	\$ -	
California Health Facilities Financing Authority 0977	0	\$ -	
California Horse Racing Board	0	\$ -	
California Housing Finance Agency	0	\$ -	
California Industrial Development Financing Authority 0965	0	\$ -	
California Integrated Waste Management Board	0	\$ -	
California Medical Assistance Commission	0	\$ -	
California Pollution Control Financing Authority 0974	0	\$ -	
California Public Employees' Retirement System	8	\$ 1,121.52	
California Public Utilities Commission 8660	0	\$ -	
California School Financing Authority 6370	2	\$ 11.06	
California State Library	0	\$ -	
California State Lottery	8	\$ 415.80	
California State Polytechnic University, Pomona	0	\$ -	
California State University, Hayward	0	\$ -	

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
California Student Aid Commission	0	\$ -	
California Tahoe Conservancy	0	\$ -	
California Tax Credit Allocation Committee 0968	0	\$ -	
California Trade and Commerce Agency	0	\$ -	
California Transportation Commission	0	\$ -	
California Urban Water Area Restoration Financing Authority 0983	0	\$ -	
Child Development Program Advisory Committee	0	\$ -	Procedure in place to monitor the activity.
Commission on Peace Officer Standards & Training	0	\$ -	
Commission on State Government & Economy	0	\$ -	
Commission on State Mandates	0	\$ -	
Commission on Teachers Credentialing	7	\$ 154.12	
Commission on the Status of Women	0	\$ -	
Department of Justice	73	\$ 18,683.38	
Department of Parks and Recreation	217	\$ 7,145.79	
Department of Veterans Affairs	3	\$ 47.29	
Dept. of Alcoholic Beverage Control	390	\$ 1,834.10	
Dept. of California Highway Patrol	29	\$ 8,949.00	
Dept. of Community Services and Development	0	\$ -	

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
Dept. of Consumer Affairs	247	\$ 3,805.37	Two Organization Codes reported: In Org. 1111, there were 7 payments for travel claim adjustments from represented to non-represented rates. In Org. 1110, IMPAC penalties were revealed by an audit; some invoices were not forwarded by clients.
Dept. of Consumer Affairs, Pilot Commissioners	0	\$ -	
Dept. of Consumers, Seismic Safety Commission	0	\$ -	
Dept. of Education	97	\$ 2,187.57	
Dept. of Finance	0	\$ -	
Dept. of Financial Institutions	0	\$ -	
Dept. of Food and Agriculture	7	\$ 282.50	Our ongoing goal is to ensure prompt payment of invoices and avoid late payment penalties. We are continually discussing with the Accounts Payable staff the importance of processing invoices timely. We are also communicating with the programs to ensure that invoices are forwarded to the Accounts Payable staff timely. The Accounting Office has controls in place to ensure that late payment penalties are reported. As late payment penalties are paid, they are recorded on the monthly budget report, as well as maintained in a separate file.
Dept. of Forestry and Fire Protection	29	\$ 7,946.54	
Dept. of General Services	23	\$ 6,871.52	
Dept. of General Services, Capital Outlay Accounting	3	\$ 3,591.25	All instances were due to funding deficits.
Dept. of General Services, Office of State Publishing	6	\$ 157.17	
Dept. of Health Services	617	\$ 45,090.67	
Dept. of Housing & Community Development	0	\$ -	Procedures are in place to monitor activities.
Dept. of Information Technology	0	\$ -	
Dept. of Insurance	4	\$ 1,962.74	Significant efforts have been implemented to improve the processing of invoices in a timely and efficient manner. Additionally, all interest penalties are reviewed by lead staff and management so that corrective action can be taken to avoid future penalties.

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
Dept. of Mental Health	0	\$ -	Departmental staff are working on standardized procedures for tracking interest penalties.
Dept. of Mental Health - Atascadero State Hospital 4470	6	\$ 1,112.22	Information gathered from the CALSTARS Q12 Report with additional information from the CALSTARS D09 Report for the period of July 1998 through June 1999.
Dept. of Mental Health - Metropolitan State Hospital	25	\$ 2,499.42	
Dept. of Mental Health - Vacaville Psychiatric Program	0	\$ -	
Dept. of Motor Vehicles	133	\$ 8,932.32	The Dept. of Motor Vehicles scheduled a total of 65,747 invoices for the 1998/99 fiscal year. Late payment penalties were paid on 133 of these invoices to equal 0.20 percent. In addition, the department has initiated a Zero Tolerance Policy on invoices over 30 days old. Our commitment to this policy includes a monthly desk review of invoices over 30 days with a follow-up report to each division identifying all outstanding invoices.
Dept. of Personnel Administration	23	\$ 19,124.02	The late penalties are primarily due to cash flow problems that occur because DPA's funding is reimbursements (79%) - Gen. Fund. If we can't collect from the state agencies we service, we can't send our claim schedules to Controller's because the cash would not be in our account.
Dept. of Pesticide Regulation	2	\$ 268.35	
Dept. of Real Estate	0	\$ -	
Dept. of Rehabilitation	50	\$ 962.69	
Dept. of Social Services	13	\$ 1,704.59	13 occurrences represents 0.081% of total number of payments of 15,969. Majority of the late payment penalties incurred was due to untimely invoice approval. We are continually communicating with the programs to ensure that invoices are forwarded to the Financial Services Bureau timely. We also ensure that the responsible parties have taken the corrective actions.
Dept. of Social Services (Fund 131)	0	\$ -	

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
Dept. of the Youth Authority - El Paso de Robles Youth Correctional Facility	10	\$ 394.56	
Dept. of the Youth Authority - Fred C. Nelles Youth Correctional Facility	0	\$ -	
Dept. of the Youth Authority - Headquarters	9	\$ 1,604.61	
Dept. of the Youth Authority - Herman G. Stark Youth Correctional Facility 5600	0	\$ -	
Dept. of the Youth Authority - Northern Camps 5472	0	\$ -	
Dept. of the Youth Authority - Northern Schools 5471	0	\$ -	
Dept. of the Youth Authority - Northern Youth Correctional Reception Center and Clinic 5500	3	\$ 45.23	
Dept. of the Youth Authority - Preston Youth Correctional Facility	0	\$ -	
Dept. of the Youth Authority - Southern Youth Correctional Reception Center-Clinic	0	\$ -	
Dept. of the Youth Authority - Ventura Youth Correctional Facility	1	\$ 18.60	
Dept. of the Youth Authority - Youth & Adult Correctional Agency 0550	0	\$ -	
Dept. of the Youth Authority - Youthful Offender Parole Board 5450	0	\$ -	

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
Dept. of Toxic Substances Control	0	\$ -	
Dept. of Transportation	978	\$ 188,089.00	978 represents .1506% of total number of payments of 649,490. \$188,089 represents .0051% of total dollars paid of \$3.7 Billion. \$65,377 (35%) of the total penalties paid were to the U.S. Bank for late payments on the monthly CALCARD invoices. The current contractual requirement the state has with the U.S. Bank for making the monthly payments is very difficult to conform to. The Bank must receive payments 40 days from the date of the monthly invoices; mailing time is included in the time line. Caltrans processes on the average 15,000 monthly invoices by 1,700 cardholders. The logistics in receiving and processing these invoices is extremely difficult within the 40 day time requirements. We can significantly reduce these penalties if the payment requirements were changed to be consistent with the majority of payments within Section 927 of the Government Code, to 45 days.
Dept. of Water Resources	117	\$ 11,829.11	
Emergency Medical Services	0	\$ -	
Employment Development Department	48	\$ 785.75	All late penalties were paid to Rocky Mountain Bank for CalCard purchases.
Energy Resources Conservation & Development Commission	1	\$ 92.37	
Fair Political Practices Commission	1	\$ 48.50	
Fairview Developmental Center	Unknown	\$ 303.43	The CalStars reports we use do not track or identify the number of times late payment interest is paid.
Franchise Tax Board	1	\$ 266.40	
Governor's Office of Emergency Services	117	\$ 5,964.68	Information pulled from CALSTARS Report H09.
Governor's Transition Team	2	\$ 30.00	
Health and Welfare Data Center	2	\$ 40.09	
High Speed Rail Authority	0	\$ -	
Independent Living Council	0	\$ -	

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
Lanterman Developmental Center	Unknown	\$ 2,727.16	The CalStars reports we use do not track or identify the number of times late payment interest is paid.
Law Revision Commission	0	\$ -	
Managed Risk Medical Insurance Board	0	\$ -	Procedure in place to monitor the activity.
Medical Assistance Commission	0	\$ -	
Military Department	40	\$ 500.01	All late penalties were on the Visa CalCard. A memo will be sent out to all card holders regarding late penalties.
Native American Heritage Commission (8280)	0	\$ -	
Office of Administrative Law	0	\$ -	
Office of Environmental Health Hazard Assessment	2	\$ 17.44	
Office of Inspector General	0	\$ -	
Office of Real Estate Appraisers	3	\$ 18.52	
Office of Statewide Health Planning and Development	1	\$ 17.20	Procedure in place to monitor the activity.
Prison Industry Authority	142	\$ 6,683.57	
Public Employment Relations Board	0	\$ -	
San Francisco State University	0	\$ -	Direct Vendor Pay has helped our campus avoid late payment penalties.
Santa Monica Mountains Conservancy	0	\$ -	
Secretary of State	0	\$ -	
Sonoma Developmental Center	Unknown	\$ 2,276.59	The CalStars reports we use do not track or identify the number of times late payment interest is paid.
State and Consumer Services Agency	0	\$ -	
State Board of Equalization	4	\$ 117.98	
State Controller's Office	0	\$ -	
State Lands Commission (3560)	1	\$ 5.58	

**Late Payment Penalties Paid by State Agencies  
Fiscal Year 1998-99**

Agency Name	Number of Late Payments	Total Value of Penalties Paid	Performance Measurement Information (Optional)
State Public Defender	0	\$ -	
State Teacher's Retirement System	0	\$ -	
State Treasurer's Office 0950	0	\$ -	
State Water Resources Control Board	2	\$ 552.61	
Stephen P. Teale Data Center	0	\$ -	
Vacaville Psychiatric Program	0	\$ -	We are such a small agency we pay the bill promptly.
<b>Totals</b>	<b>5,181</b>	<b>\$ 481,582.94</b>	