



**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: January 4, 2011

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Small Business and DVBE Advocates**

RE: Invitation to January 12, 2011 State Department Customer Forum

The Department of General Services, Procurement Division invites you to the Procurement Division State Department Customer Forum on Wednesday, January 12, 2011 from 9:00 AM to 11:30 AM.

To view the agenda topics click the link below, go to *outreach events* and click *flyer*.

<http://www.dgs.ca.gov/pd/Programs/OSDS/CommunicationsOutreach.aspx>

Seating is limited; please click the link below to register. Registration will be open until January 11, 2011 or until we reach capacity:

<http://www.applications.dgs.ca.gov/pd/cssibid/RegisterIntro.asp?EventID=275>

There will be no webinar for this Customer Forum.

If you have any questions regarding this notification, please contact:

Judy Burnett
(916) 375-4578
Judith.burnett@dgs.ca.gov

Americans with Disabilities Act (ADA): It is the policy of the State to make every effort to ensure that its programs, activities and services are available to all persons, including persons with disabilities. Persons with disabilities requiring reasonable modification to participate in the meeting/training should **provide their request to Judith Burnett at Judith.burnett@dgs.ca.gov or 916-375-4578**. You may also contact the Procurement Division main office at (916) 375-4400 or the **Procurement Division TTY** (West Sacramento) at (916) 376-1891, **California Relay Service** at 1-800-735-2922 or 1-888-877-5379; TTY at 1-900735-2929 or 1-888-877-5378, Speech to speech at 1-800-854-7784. It is recommended that DGS receives the request **at least five working days prior to the event.**