



**Department of General Services
Procurement Division**

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Broadcast Date: August 17, 2012

Bulletin # E 12-12

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

**RE: Meeting for State Procurement Personnel for the Renegotiation of Standard
Terms and Conditions for Information Technology Contracts**

The purpose of this Broadcast Bulletin is to announce that the Department of General Services, Procurement Division (DGS/PD) will hold a meeting with State purchasing officials to collect input regarding the upcoming negotiations of the Standard Terms and Conditions for Information Technology (IT) contracts. State purchasing officials should attend the meeting with issues and proposed solutions in writing. All issues and solutions will be taken under advisement by DGS/PD in preparation for the State's negotiations with the IT Supplier industry. The meeting will be held at the Department of General Services Headquarters building in West Sacramento on August 21st, 2012 from 9:00 am until 3:00 pm.

Draft DGS/PD Ground Rules for Negotiations

It is the Department of General Services, Procurement Division's intent to update the Standard Terms and Conditions for IT contracts, limited to the GSPD-401IT and IT Special Provisions to further establish an equal basis upon which vendors can bid on IT contracts. The current GSPD-401IT and Special Provisions will serve as a basis for these negotiations.

- These discussions are not about the PCC 6611 process or the recent granting of authority for such negotiations to CTA.
- Proposed changes or solutions should not require changes to statutes (e.g. the elimination of the Iran Contracting Act or DVBE requirement).
- State Officials may submit a redlined copy of their proposed changes, but are not required to do so

**State Officials Responsibilities:
(Prior to the August 21, 2012 meeting)**

- State Officials should draft memorandums addressing current issues and problems with the existing terms and conditions and potential mitigations. State Officials may submit a redlined copy of their proposed changes, but are not required to do so.
- These memorandums should be transmitted to DGS, Procurement Division by August 15, 2012 in order to give staff time to categorize the issues and establish a working agenda.
- State Officials who do not circulate memorandums may raise issues for discussion at the August 21st meeting.
- These proposals and issues will guide the individual breakout sessions at the August 21st meeting.

Any state official or employee intending to participate should contact:

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