



**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: August 19, 2010

TO: Purchasing Authority Contacts (PACs)

**RE: Department Survey - Mandatory Statewide Contract 1-08-75-02 for Checks,
Individual & Continuous Feed**

The Department of General Services, Procurement Division (DGS/PD) is providing the opportunity for State departments to participate in a survey that will assist the DGS/PD in meeting departments' needs. The purpose of the survey is to assist the DGS/PD with development of a new contract/solicitation for Checks, Individual & Continuous Feed.

The DGS/PD requests that PACs distribute the survey to the appropriate department subject matter experts who may be able to provide comments and/or suggestions to ensure that contract requirements will continue to meet departments' needs.

This survey is available on the Department of General Services, Procurement Division website at:

<http://www.documents.dgs.ca.gov/pd/contracts/surveys/checks.doc>

Please submit your completed survey(s) by close of business on August 30, 2010 via fax to (916) 375-4613 or via email to Sukhjinder.Sahota@dgs.ca.gov .

If you have any questions regarding this notification, please contact:

Sukhjinder Sahota
916-375-4430
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