



**Department of General Services
Procurement Division**

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Broadcast Date: October 11, 2013

Bulletin #: K-46-13

**TO: Procurement and Contracting Officers (PCOs)
Purchasing Authority Contacts (PACs)
CAL-Card Program Administrators**

**RE: Extension of Master Service Agreement (MSA) 5-06-99-01 for Purchase
Card Services (CAL-Card)**

The Department of General Services, Procurement Division has executed Amendment 4 for the Purchase Card Services (Cal-Card) Master Service Agreement (MSA) 5-06-99-01 with U.S. Bank (contractor) extending the term of the MSA through April 18, 2015.

Departments are instructed to execute individual amendments for their participating agreements which incorporate the following:

- Extension of department's agreement term up to April 18, 2015; and
- Inclusion of Termination Notice language: "*[Department Name] may terminate this agreement with a minimum 30 calendar day written notice to the Contractor*".

Amendment 4 and the revised MSA User Instructions are available on the DGS-PD Cal-Card Program website at:

<http://www.dgs.ca.gov/pd/Programs/CALCard.aspx>

Note: DGS-PD intends to execute a new Purchase Card Services agreement to replace MSA 5-06-99-01. In the event a new agreement is executed prior to April 18, 2015, DGS-PD may exercise its option to terminate MSA 5-06-99-01 and transition departments to the new agreement. Upon award of the new agreement, DGS-PD will notify CAL-Card Program Administrators through a Broadcast Bulletin and provide transition instructions on the DGS-PD Cal-Card website noted above.

If you have questions regarding this notification, please contact the CAL-Card State Contract Administrator below:

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