



**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: December 23, 2013

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Small Business and DVBE Advocates**

RE: Invitation to January 22, 2014, State Department Customer Forum

The Department of General Services, Procurement Division (DGS/PD) invites you to the upcoming Procurement Division State Agency Customer Forum on Wednesday, January 22, 2013 from 9:00 AM to 11:30 AM in the DGS Auditorium at 707 3rd Street, West Sacramento. The Customer Forum will also be available via live Webcast.

This invitation is for California State Employees only.

A tentative agenda for the Customer Forum will be available under Outreach Events at:

<http://www.dgs.ca.gov/pd/Programs/OSDS/CommunicationsOutreach.aspx>

Registration will be open until January 21, 2014, **or** until we reach capacity.

Please Note:

- You can only submit one registration per email address.
- Only register if you plan on attending in person.

Seating in the auditorium is limited; please click the link below to register.

<http://www.applications.dgs.ca.gov/pd/cssibid/RegisterIntro.asp?EventID=351>

No registration is required to attend the webcast. The webcast link will be active 15 minutes prior to the start of the Customer Forum.

<http://mfile.akamai.com/31949/live/reflector:54299.asx?>

If you have any questions regarding this notification, please contact:

Judy Burnett
(916) 375-4578
Judith.burnett@dgs.ca.gov

Americans with Disabilities Act (ADA): It is the policy of the State to make every effort to ensure that its programs, activities and services are available to all persons, including persons with disabilities. Persons with disabilities requiring reasonable modification to participate in the meeting/training should **provide their request to Judith Burnett at Judith.burnett@dgs.ca.gov or 916-375-4578.** You may also contact the Procurement Division main office at (916) 375-4400 or the **Procurement Division TTY** (West Sacramento) at (916) 376-1891, **California Relay Service** at 1-800-735-2922 or 1-888-877-5379; TTY at 1-900735-2929 or 1-888-877-5378, Speech to speech at 1-800-854-7784. It is recommended that DGS receives the request **at least six working days prior to the event.**