



STATE OF CALIFORNIA  
Department of General Services - Office of Procurement

**PURCHASE ORDER**

Purchase Order No. **62155** Rev. **6/30/2008** Date

Form GSOP I-PIN (04/98)

<b>Supplier No.</b> 783992	<b>Solicitation No.</b> 57078	<b>Delivery Date</b> As Specified	<b>FOB Point</b> Destination	<b>Invoice Terms</b> N45
<b>S</b> DEPT OF TOXIC SUBSTANCE <b>h T</b> CONTROL <b>i o</b> 1001 I STREET, 22ND FLOOR <b>p</b> SACRAMENTO, CA 95811 Attn: JEFF MAHAN		<b>C</b> TOXIC SUBSTANCES T-01 <b>h a T</b> ACCOUNTS PAYABLE <b>r o</b> PO BOX 806 <b>g e</b> SACRAMENTO CA 95812-0806		
<b>Agency Billing</b> 82401	<b>Agency Purchase Estimate</b> 70415	<b>Purchase Estimate</b> 67228	<b>Revision</b> 1	
<b>Agency Contact</b> PAMELA JOHNSON		<b>Phone</b> 916-327-4491	<b>Date Received</b>	

GUIDANCE SOFTWARE INC  
215 NORTH MARENGO AVENUE  
2ND FLOOR  
PASADENA, CA 91101  
Attn: MICHAEL CRONINN  
  
**Phone:** 626-768-4786

Item No.	Quantity	Unit	Commodity Code	Description	Unit Price	Extension
<p><b>TERMS AND CONDITIONS:</b></p> <p>THE ATTACHED STATEMENT OF WORK CONSISTING OF TWO (2) PAGES IS PART OF THIS AGREEMENT.</p> <p>THE FOLLOWING DOCUMENTS ARE INCORPORATED INTO THIS AGREEMENT AND MAY BE VIEWED AT THE WEBSITE LISTED.</p> <ol style="list-style-type: none"> <li>IT General Provisions, GSPD-401IT Revised and Effective 4/12/2007 <a href="http://www.documents.dgs.ca.gov/pd/modellang/GPIT0407.pdf">http://www.documents.dgs.ca.gov/pd/modellang/GPIT0407.pdf</a></li> <li>IT Purchase Special Provisions (Effective 02/08/07) <a href="http://www.documents.dgs.ca.gov/pd/modellang/Purchasespecial020807.pdf">http://www.documents.dgs.ca.gov/pd/modellang/Purchasespecial020807.pdf</a></li> <li>IT Software License Special Provisions (Effective 01/21/2003) <a href="http://www.documents.dgs.ca.gov/pd/modellang/softwarespcial012103.pdf">http://www.documents.dgs.ca.gov/pd/modellang/softwarespcial012103.pdf</a></li> </ol>						
1	1	EA	7090-999-9999-9	SOFTWARE MISCELLANEOUS (AS DESCRIBED) ENCASE FIELD INTELLIGENCE MODEL FORENSICS SOFTWARE	7,290.0000	7,290.00
2	1	EA	7090-999-9999-9	SOFTWARE MISCELLANEOUS (AS DESCRIBED) ENCASE FIELD INTELLIGENCE MODEL SMS 20% ANNUAL PAYMENT	1,458.0000	1,458.00
3	1	EA	7090-999-9999-9	SOFTWARE MISCELLANEOUS (AS DESCRIBED) IMPLEMENTATION CONSULTANT	250.0000	250.00
4	1	EA	7090-999-9999-9	SOFTWARE MISCELLANEOUS (AS DESCRIBED) ENCASE FORENSIC V6 SOFTWARE	2,850.0000	2,850.00
5	1	EA	7090-999-9999-9	SOFTWARE MISCELLANEOUS (AS DESCRIBED) PLSP 3 YEARS	2,850.0000	2,850.00
<p>PURCHASE INCLUDES: 1) FIM HL TIME USB SECURITY KEY 2) ENCASE FORENSIC HL USB SECURITY KEY</p>						

Sales and/or use tax to be extra unless noted above

<b>Buyer</b> <i>Diana Mercado</i> DIANA MERCADO	<b>Phone</b> 916-375-4430	<b>BOC Number</b>
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*Jon Alcott*

**PURCHASE ORDER CONTINUATION**

Form GSOP 2-PIN (04/98)

Page 2 (Last)

<i>Purchase Order No.</i>	<i>Revision</i>	<i>Date</i>	<i>Supplier No.</i>	<i>Supplier Name</i>
62155		6/30/2008	783992	GUIDANCE SOFTWARE INC

<i>Item No.</i>	<i>Quantity</i>	<i>Unit</i>	<i>Commodity Code</i>	<i>Description</i>	<i>Unit Price</i>	<i>Extension</i>	
3) SHIPPING/HANDLING							
REFERENCE QUOTE: 590421							
						Total Value:	14,698.00
<p>This purchase order is being awarded on September 10, 2008 pursuant to Government Code Section 13332.17. Any encumbrances made pursuant to this purchase order shall be construed to have been made on the last day of the preceding fiscal year.</p> <p><u>FOB DESTINATION:</u></p> <p>For the purposes of this Award, only FOB Destination will be accepted.</p> <p><u>CHANGE ORDERS:</u></p> <p>This Purchase Order may be amended, modified, or terminated at any time by mutual agreement of the parties in writing, change orders amending, modifying or terminating the Purchase Order, including any modifications of the compensation payable, may be issued only by the State Procurement Officer. All such change orders shall be in writing and issued only upon written concurrence of the supplier. Termination, as that term is used in this section, does not include termination for default of the supplier.</p> <p>This Purchase Order has been registered into the State Contracts and Procurement Registration System (<a href="https://www.scprs.dgs.ca.gov">https://www.scprs.dgs.ca.gov</a>). The Registration Number is: 39600908332531</p>							

DEPARTMENT OF TOXIC SUBSTANCES CONTROL  
CRIMINAL INVESTIGATIONS, ENFORCEMENT PROGRAM  
STATEMENT OF WORK

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Guidance Software

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This Statement of Work ("Agreement") reflects the services to be provided by Guidance Software hereinafter referred to as the "Contractor," for the Department of Toxic Substances Control, hereinafter referred to as the "State".

### **SCOPE**

The Contractor will provide to the State and assure the following:

- Encase is a software tool that provides investigators with the means to analyze all electronic data contained on computer drives for forensic evidentiary purposes.
- Encase mounts evidence and allows for investigation into Windows, Linux, and Solaris machines without impacting production servers and user workstations.
- Investigate and identify running processes, open ports, programs and other volatile data.
- Captures live data in RAM, including mounted encrypted volumes.
- Implementation consultant (Product # 70-00-00370 on quote 590421) is part of the Professional Services – Investigation Unit. Consultant will work off- site to activate the Encase Field Intelligence model with the Safe Set-Up for designated DTSC Forensic Unit Staff.
- Premium License Support Program (PLSP) is a three year prepaid Software maintenance plan. Included will be any upgrades to the Encase Field Intelligence Model at no additional cost to DTSC. Support services are 24 x 7 via e-mail.

### **PERIOD OF PERFORMANCE**

The term of this Agreement will be for thirty-six (36) months effective upon the Agreement start date or upon the date the Purchase Order is signed, whichever is later.

## **BILLING INFORMATION**

The Contractor shall submit invoices (including the purchase order number) to the following address:

Department of Toxic Substances Control  
PO Box 806  
Sacramento, CA 95812-0806  
Attn: Kathy Hallett, OEIM

## **POINTS OF CONTACT**

### Contractor Primary Contact:

Michael A. Cronin, Inside Sales Representative  
Guidance Software  
215 North Marengo Avenue  
Pasadena, California 91101  
Ph: (626) 229-9191  
Fax: (626) 229-9199  
Email: michael.cronin@guidancesoftware.com

### State Primary Contact:

Jeff Mahan, Forensic Auditor  
PO Box 806  
Sacramento, CA 95812-0806  
Ph: 916.322-5169  
Email: jmahan@dtsc.ca.gov

All maintenance renewal notices shall be sent to the State's Primary Contact.

## **TERMINATION**

The State shall have the right to terminate maintenance upon delivery of written notice at least thirty (30) calendar days prior to any scheduled renewal date.