

ATTACHMENT A

Executive Order D- 55-02 Interim Guidelines: Specified Purchases \$100,000 or Less

	IT Goods and Services	Commodities	Non-IT Services
CMAS Purchases \$100,000 or Less	<p>Solicit and obtain offers from 3 vendors including one Small Business (if available). If less than 3 offers are received, file must be documented as to solicitation methods used.</p> <p>Variance of model contract terms is permitted only with DGS review and approval.</p>	<p>Solicit and obtain offers from 3 vendors including one Small Business (if available). If less than 3 offers are received, file must be documented as to solicitation methods used.</p> <p>Variance of model contract terms is permitted only with DGS review and approval.</p>	<p>Solicit and obtain offers from 3 vendors including one Small Business (if available). If less than 3 offers are received, file must be documented as to solicitation methods used.</p> <p>Variance of model contract terms is permitted only with DGS review and approval.</p> <p>DGS/PD review and approval for purchase orders greater than \$35,000.</p>
Master Agreements \$100,000 or Less Including: MSA/MPA/MRA/SPS/WSCA and Cal-Store Agreements	Same as above.	Competitively bid master contracts for commodities are exempt from the Executive Order.	Same as above with the following exception: DGS/OLS review and approval for purchase orders greater than \$35,000.
Non-Competitively Bid Contracts \$100,000 or Less	1) Emergency 2) Only source (PCC 12102)	1) Emergency 2) Only source (PCC 10301,10302)	Complies with PCC 10340.
Non-Competitively Bid Contract Approvals	<p>Approval by Department Director AND Agency Secretary or immediate next ranking official for each (no delegation; see Attachment C-1 and C-2) and;</p> <p>Approval by DGS if over \$25,000.</p>	<p>Approval by Department Director AND Agency Secretary or immediate next ranking official for each (no delegation; see Attachment C-1 and C-2) and;</p> <p>Approval by DGS if over \$25,000.</p>	<p>Approval by Department Director and Agency Secretary or immediate next ranking official for each (no delegation; see Attachment C-1 and C-2) and;</p> <p>Approval by DGS if over \$5,000.</p>