

Dollar Thresholds -- What To Do – Attachment B

Non-Competitively Bid (NCB) Contracts *

	IT Goods and Services	Non-IT Services	Non-IT Goods
> \$100,000a	1) Emergency 2) Only source (PCC 12102) Must also comply with Executive Order Paragraph 6 criteria; see MM 02-12, Addendum 1, Attachment C-3).	Complies with PCC 10340. Must also comply with Executive Order Paragraph 6 criteria; see MM 02-12, Addendum 1, Attachment C-3).	1) Emergency 2) Only source (PCC 10301,10302) Must also comply with Executive Order Paragraph 6 criteria; see MM 02-12, Addendum 1, Attachment C-3).
	Approval by Department Director AND Agency Secretary or immediate next ranking official for each (no delegation) and; Approval by DOF is also required. (Notes 1 and 2)	Approval by Department Director AND Agency Secretary or immediate next ranking official for each (no delegation) and Approval by DOF is also required. (Notes 1 and 2)	Approval by Department Director AND Agency Secretary or immediate next ranking official (no delegation) and; Approval by DOF is also required. (Notes 1 and 2)
	Note 1, See MM 02-12, Addendum 1 Attachment C-1) for approval authority. Attach the Notice of Contract Award Report for signature by the Department and Agency. Note 2, All Non-Competitively Bid Contract requests should be submitted to DGS-PD. If services, attach a Std. 821. DGS-PD will transmit those over \$100,000a to DOF for review and approval.	Note 1, See MM 02-12, Addendum 1 Attachment C-1) for approval authority. Attach the Notice of Contract Award Report for signature by the Department and Agency. Note 2, All Non-Competitively Bid Contract requests should be submitted to DGS-PD. If services, attach a Std. 821. DGS-PD will transmit those over \$100,000a to DOF for review and approval.	Note 1, See MM 02-12, Addendum 1 Attachment C-1) for approval authority. Attach the Notice of Contract Award Report for signature by the Department and Agency. Note 2, All Non-Competitively Bid Contract requests should be submitted to DGS-PD. If services, attach a Std. 821. DGS-PD will transmit those over \$100,000a to DOF for review and approval.
< \$ 100,000a	1) Emergency 2) Only source (PCC 12102)	Complies with PCC 10340.	1) Emergency 2) Only source (PCC 10301,10302)
	Approval by Department Director AND Agency Secretary or immediate next ranking official for each (no delegation; see Attachment C-1) and C-2)	Approval by Department Director and Agency Secretary or immediate next ranking official for each (no delegation; see Attachment C-1) and C-2)	Approval by Department Director AND Agency Secretary or immediate next ranking official for each (no delegation; see Attachment C-1) and C-2)
> \$ 25,000	Approval by DGS		Approval by DGS
> \$ 5,000	No NCB required with delegated purchasing authority. Approval by DGS for departments without delegated purchasing authority.	Approval by DGS	No NCB required with delegated purchasing authority. Approval by DGS for departments without delegated purchasing authority.
< \$ 100			Departmental approval. Delegation authority begins at < \$100.

* Non-Competitively Bid Contracts (NCB's) >\$500K may reference CMAS/Master terms and conditions but can only be awarded by DGS.

a This amount shall increase to \$250,000 effective August 20, 2002