



Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605-2811

State of California  
**Contract Notification**  
**\*\*\*\*MANDATORY\*\*\*\***  
**Supplement**

CONTRACT:	1S-05-70-02 Supplement 1
DESCRIPTION:	COMPUTER EQUIPMENT – NOTEBOOKS
CONTRACTOR:	Gateway Inc. and IBM Corporation
CONTRACT TERM:	6/30/2005 through 6/29/2007
DISTRIBUTION:	Posted DGS STRATEGIC SOURCING INITIATIVE and CONTRACTS Internet Web Page

**WEBSITE LINK:** <http://www.pd.dgs.ca.gov/StratSourcing/contractsindex.htm>

The purpose of this contract is to:

1. This contract is exempt from Management Memo 03-10.
2. The use of this contract is mandatory except when purchasing from a California-certified Small Business (SB) or Disabled Veteran Business Enterprises (DVBE) or in cases of emergency, per Government Code Section 14838.5 as covered herein.

All other terms and conditions and provisions of the contract are contained within.

A handwritten signature in black ink that reads 'Marneel Voss'.

**MARNELL VOSS, Manager**

Effective Date: **1/12/2006**

**SUMMARY OF SUPPLEMENT CHANGES**

- **Revises Contract Manager**
- **Provides clarification on Special Offers, Discounts and Rebates**
- **Provide clarification regarding Off Specification items.**
- **Clarifies acquisition of desktop computer accessories and upgrade components.**
- **Adds Offspec models, upgrades and Accessories – Supplement 1 Equipment List**

**All other provisions remain the same.**

**CONTRACT MANAGEMENT**

3. Use of this agreement is MANDATORY with the monetary exceptions stated herein, or contained in the State Administrative Manual including when purchasing from a California-certified Small Business (SB) or Disabled Veteran Business Enterprises (DVBE) or in cases of emergency, per Government Code Section 14838.5.

To obtain contract information, ordering assistance, suggestions or report supplier non-compliance:

**WRITE:**

State of California  
Department of General Services  
Procurement Division  
PO Box 989054  
West Sacramento, CA 95798-9054

**CONTACT:**

**Department of General Services, Procurement Division**

Phone: 916-375-4400  
Toll-Free: 800-559-5529  
TTY Assistance: 916-376-1891

**CONTRACT ADMINISTRATOR**

**Ron Rabun**  
916-375-4569  
CALNET 480-4454  
Email: [ron.rabun@dgs.ca.gov](mailto:ron.rabun@dgs.ca.gov)

### **SPECIAL OFFERS, DISCOUNTS AND REBATES**

Contractors may provide to the state special discounts, rebates or incentive programs to the agencies covered under this contract. These offers will be associated with 'like' product at 'like' pricing under the contract. With 5 days notice, Contractors will provide the State notice of any available special offers that qualify under this contract. Contractors will also post these offers to their respective CSSI contract website stating the details and time period of the offer. All offers will have an expiration date posted.

### **INDEX PRICING AND VOLUME DISCOUNTS**

The prices stated are the maximum cost to be paid under this contract. The contract prices are based upon a DISCOUNT OFF of the contract INDEX (usually MSRP) PRICE. Agencies should be aware that Index/MSRP prices will change and the current price at the time of the order applies under this contract. Contractors may offer lower pricing based upon volume purchases. Contractors shall provide written quotes related to any additional volume discounts under this contract. Agencies are to provide a copy of any volume discounted order to the DGS, Contract Manager.

### **OFF SPECIFICATION (Offspec) ITEMS**

This contract contains provisions for the State to request the inclusion of items not covered within the Common Configurations and Common Configuration Options. It is the intent of the state to maintain the use of Common Configurations and Options to the fullest extent possible to realize the standardization and savings under the California Strategic Sourcing Initiative. Offspec items may not be approved when they conflict with another CSSI or State Mandatory contract. Therefore, Off-specification items availability and addition may be added to the contract catalog items with the approval of the Department of General Service, Procurement Division, Contract Manager.

Offspec concurrences may occur either by a one-time approval or the addition of items to the Approved Offspec Contract Catalog. Items added to the approved Catalog will be posted to the published contract web information. When indicated the approved catalog items may appear on the respective Contractor's CSSI website.

Off specification requests must be submitted by agency staff and include at minimum:

1. Quote for the system including Common Configuration and Offspec items in a format the shows; quantity – description – part # - Index/List Price – CSSI Discount – CSSI Price – Extended Price – Common Configuration Y/N.
2. Explanation, why the Off Spec items are required.
3. Business needs fulfilled by the Offspec request.

**ACCESSORIES AND UPGRADES**

Accessories and upgrade components to the listed Common Configuration and “build-out” options. It is the intent of the contract to provide a practical complement of accessories and upgrade components that may be acquired at the “time of order” when not in conflict with another CSSI Mandatory Contract. “Build-out” means the Offspec components in concert with a Common Configuration that represents the configurable capacity of the unit or system. These items become approved by the Contract Manager from the Offspec listings and may be reflected on the Contractors CSSI website. “Time of Order” means components are acquired at the time a system is acquired.

**SUPPLEMENT 1 EQUIPMENT LIST**

Supplement 1 – Equipment List provides both Common Configuration current models and pricing as well as additional Offspec printers being added and supplemented to the approved contract catalog. When applicable, replacement models for Common Configurations will be identified in the Supplement. Refer to the electronic document, Supplement 1 Equipment List contained on the Contract website.