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DEPARTMENT OF GENERAL SERVICES

Office of Human Resources

The Ziggurat • 707 Third Street, Suite 7-130 • PO Box 989052 • West Sacramento, CA 95798-9052 • (916) 376-5400

May 10, 2002

Ms. Kristen Haynie
California Assoc. of Professional Scientists
660 J Street, Suite 480
Sacramento, CA 95814

Dear Ms. Haynie:

The purpose of this notice is to inform you that a fungi, also referred to as mold, was discovered late evening on May 1, during the ongoing Atrium roofing project at the Bateson building, 1600 Ninth Street, Sacramento. Our actions to assess and the steps taken to re-mediate the situation include, sampling of the fungi and the air within the atrium and office spaces. The samples were sent to an independent laboratory and the expedited results indicate that the mold is of the common variety.

The containment and eradication of the mold has already begun and will include sealing and containing the atrium area, thereby eliminating the possibility of increased exposure of the mold to buildings occupied area during the abatement process. Additionally, to ensure full and complete containment, we will continuously monitor the area immediately outside the containment area.

Due to the urgency of the issue, management took immediate action to meet with the employees to explain the situation and provide informational handouts.

If you have any questions concerning this please call me at (916) 376-5384.

Sincerely,

JINNY MUNRO, Manager
Labor Relations and Program Improvement

- cc: Gloria Moore Andrews, DPA
- Tim Bow, DGS
- Candace Murch, DMH
- Joe Mexas, OSHPD
- Neil Howe, Health and Human Services Agency
- Gordon Lee, DMH



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May 10, 2002

Mr. Bruce Blanning, Executive Assistant
Professional Engineers in Ca. Government
660 J Street, Suite 445
Sacramento, CA 95814

Dear Mr. Blanning:

The purpose of this notice is to inform you that a fungi, also referred to as mold, was discovered late evening on May 1, during the ongoing Atrium roofing project at the Bateson building, 1600 Ninth Street, Sacramento. Our actions to assess and the steps taken to re-remediate the situation include, sampling of the fungi and the air within the atrium and office spaces. The samples were sent to an independent laboratory and the expedited results indicate that the mold is of the common variety.

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Neil Howe, Health and Human Services Agency
Gordon Lee, DMH



May 10, 2002

Mr. Gary Messing
Association of California State Attorneys
Carroll, Burdick & McDonough LLP
2100 21st Street
Sacramento, CA 95818

Dear Mr. Messing:

The purpose of this notice is to inform you that a fungi, also referred to as mold, was discovered late evening on May 1, during the ongoing Atrium roofing project at the Bateson building, 1600 Ninth Street, Sacramento. Our actions to assess and the steps taken to re-mediate the situation include, sampling of the fungi and the air within the atrium and office spaces. The samples were sent to an independent laboratory and the expedited results indicate that the mold is of the common variety.

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Sincerely,

A handwritten signature in black ink, appearing to read 'Jinny Munro', written over a printed name.

JINNY MUNRO, Manager
Labor Relations and Program Improvement

cc: Gloria Moore Andrews, DPA
Tim Bow, DGS
Candace Murch, DMH
Joe Mexas, OSHPD
Neil Howe, Health and Human Services Agency
Gordon Lee, DMH



May 10, 2002

Mr. Gary Robinson, Executive Director
Union of American Physicians & Dentists
1330 Broadway, Suite 730
Oakland, CA 95682

Dear Mr. Robinson:

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JINNY MUNRO, Manager
Labor Relations and Program Improvement

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Tim Bow, DGS
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May 10, 2002

Mr. William Montgomery
Civil Service Division Administrator
California State Employees Association
1108 O Street
Sacramento, CA 95814

Dear Mr. Montgomery:

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