

Memorandum

Date: January 3, 2005

To: All Monterey Area Employees

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Facilities Section

File No.: 78.A8886.MONTEREY 2005

Subject: ANNUAL ASBESTOS NOTIFICATION LETTER

The purpose of this letter is to notify all employees working in the former California Highway Patrol Monterey Area office, located at 19055 Portola Drive in Salinas, that an asbestos survey report was received from the Department of General Services, Real Estate Services Division, that assumes and/or confirms the presence of additional Asbestos-Containing Material (ACM) in your building.

Asbestos-containing materials pose no threat to your health unless asbestos fibers become airborne due to material aging, deterioration, or as a result of some damage. Asbestos conditions may vary, and where ACM was identified in state building surveys, it was generally in good condition--enclosed, encapsulated, or of a type not likely to release fibers unless disturbed. Specific locations where ACM has been found are listed on the following page.

It is important for employees to follow proper work practices to minimize the potential for disturbing ACM. Avoid touching asbestos materials on walls, ceilings, pipes, or boilers. Do not drill holes, hang plants or other objects from walls/ceilings made of ACM. Do not disturb ACM when replacing light bulbs. If you find ACM that has been damaged, report it to your supervisor. Do not disturb damaged asbestos material or asbestos debris. Only persons authorized and properly trained should perform any work that may disturb asbestos materials.

Any employee may review the asbestos survey report and the results of bulk sampling of air monitoring conducted for your building. All asbestos-related data may be obtained from the Facilities Section.

Asbestos-containing material has been identified and/or assumed positive in the following locations within your building:

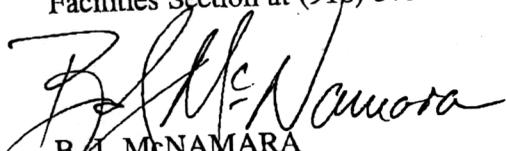
<u>AREA</u>	<u>TYPE</u>	
Gypsum wallboard	4 ft X 8 ft sheets with plaster compound, tape and textured skim coat, painted. Skim coat sampled positive.	POSITIVE
Resilient flooring (tiles)	9 in X 9 in beige with brown specs and spots and mastic beneath tiles.	ABATED 06/03
Gypsum wallboard (walls) in water heater closet, Dispatch and Dispatch office	4 ft X 8 ft sheets with joint compound and tape, painted	ASSUMED POSITIVE
Wallboard (ceilings and walls)Mechanics office, Supply/Hall and Dispatch restroom	4 ft X 8 ft sheets with joint compound and tape painted	ASSUMED POSITIVE
Ceiling cavity (transite pipe or flue)	6 in dia. Grey, cementitious corrugated	ASSUMED POSITIVE
Carport (finish plaster)	Metal lath, scratch coat and rough stucco finish, painted	POSITIVE
Exterior walls (finish plaster)	Metal lath, scratch coat and rough stucco finish, painted	POSITIVE
Main roof (roofing shingles)	Wood shakes with black felt moisture barrier	ASSUMED POSITIVE
Built up roofing in Dispatch and generator areas	Silvex paint over black bituminous flood coat, felt and black mastic	ASSUMED POSITIVE

<u>AREA</u>	<u>TYPE</u>	
Dispatch roof (sealant)	Black gummy mastic	ASSUMED POSITIVE
Generator roof (roofing shingles)	3 tab composition with dark red mineral surfacing felt and black mastic	ASSUMED POSITIVE

NOTE: With the exception of the flooring beneath the fixed cabinets, counters, radio racks and non-moveable computer equipment, all asbestos containing flooring and mastic was abated and replaced in June 2003.

Although the mastic and floor tiles were abated and replaced and the office has now relocated, an annual notification must still be issued until further notice.

Supervisors may contact Ms. Ligaya Reyes-Ibanez, Departmental Asbestos Coordinator, in the Facilities Section at (916) 375-2940 with any employee's concerns.


B.J. McNAMARA
Commander

cc: Assistant Commissioner, Field
Coastal Division