

ORGANIZATIONAL STRUCTURE

1320.1

(Revised 06/05)

The services provided by the six section of the PSB are as follows:

Design Services Section. Provides architectural, engineering, space planning, and interior design services. See SAM Section 1321 for more details.

Real Estate Leasing and Management Section. Provides services to assist state agencies in acquiring leases for office, warehouse, labs, and other specialized facilities in privately owned buildings. These services also include lease negotiation, execution and lease management services. See SAM Section 1322 for more details.

Real Property Services Section. Provides appraisal, appraisal review, and acquisition services to state agencies, and executes the sale of surplus state-owned property. See SAM Section 1323 for more details.

Cost Engineering Section. Provides project estimating, scheduling, and cost analysis. This section is responsible for receiving and tracking all projects brought to the PSB. See SAM Section 1324 for more details.

Environmental Services Section. Provides a full range of environmental planning services including environmental documents required by state and federal laws; preparation of site investigation and selection studies (sensitive species, land-use compatibility, geotechnical, traffic, etc.); environmental restoration studies; assistance with public consultation and workshops; and obtaining project development permits. This section has the capability of providing environmental documents as required by the California Environmental Quality Act and the National Environmental Policy Act on a wide variety of capital improvement projects and related activities. See SAM Section 1326 for more details.

Special Programs Section. Provides programs for hazardous materials assessments of facilities and structures with emphasis on mitigation of asbestos, PCB, underground storage tanks, and other toxic materials. The seismic unit administers legislatively mandated seismic programs. See SAM Section 1327 for more details.