

BUILDING AND PROPERTY MANAGEMENT BRANCH

PROGRAM SUMMARY, RESOURCES, AND CONTACTS

1330

(Revised 06/05)

The Building and Property Management Branch (BPMB) manages, maintains, and operates state buildings and grounds. BPMB is a statewide operation with management units located in major cities throughout California. Its mission is to provide tenants and the public with a safe and healthy environment in which to conduct business, and to preserve the state’s investment in real property and equipment through an efficient and effective centralized maintenance and operations program. BPMB offers full building and grounds maintenance and operations, including all labor, materials, and equipment, in most locations where services are provided.

BPM services include:

Building Cleaning

Contract Administration and Management:

- Security Guard Service
- Elevator Maintenance Service
- Window Cleaning
- Projects and Repairs

Routine Building Management Inspections

Oversight and Routine testing:

- Assess conditions of material and equipment
- Detect deterioration
- Follow-up and evaluate maintenance and repairs

- Security Systems
- Switch Gear
- Fire Life Safety Systems
- Energy Management Systems

Groundskeeping

Equipment Operation, Maintenance and Warranty Compliance

Facility Operation and Maintenance
 Trades, Crafts and Engineering Services
 Emergency Preparedness and Response
 Environmental Health and Safety Management

Heating, Ventilating and Air Conditioning
 Energy Management
 Special Repair Projects
 Structural Maintenance

Tenant Space Changes

The RESD’S CAMB is the initial point of entry for requesting new services. Clients wishing to engage the services of BPMB should contact their RESD CAM or they may call CAMB at (916) 376-1800 or CALNET 480-1800. For more information about CAMB, see SAM Section 1305.

Information pertaining to the location and/or use of a building’s facilities and amenities (e.g., auditoriums, conference rooms, atriums, cafeteria, breakrooms, restrooms, concession stands, and other rooms); building directory services and bulletin boards; building services such as elevators, office temperatures, and lighting; hazardous or dangerous conditions and other related facility related areas can be directed to the building manager’s office.

Additional information on BPMB’s services and operations may be accessed from our home page located at <http://www.dgs.ca.gov/resd/bpm/main.asp>. If you wish to write or call us, our mailing address and telephone number are:

Building and Property Management Branch
 Real Estate Services Division
 707 Third Street, 5th Floor
 West Sacramento, CA 95605
 (IMS Code Z-1)

Telephone: (916) 375-4967 or CALNET 480-4967
 Fax: (916) 375-4968 or CALNET 480-4980