

**SAM—WASTE PREVENTION AND RECYCLING OF
NON-HAZARDOUS WASTE**

**CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
RESPONSIBILITIES (NEW 5/94)**

1940

1. Assist agencies to implement programs to separate and collect recyclable materials. The Board can provide the following:
 - a. Desktop recycling containers,
 - b. Metal intermediate (20 gallon) recycling containers,
 - c. Polypropylene bags with stands for collection of recyclables,
 - d. Promotional and educational materials,
 - e. Information on entities that collect recyclables,
 - f. Recycling coordinator and general staff training.
2. Approve requests to implement recycling programs at state facilities. The approval may consist of a memo, a formal or informal written agreement, or an amendment to an existing contract. Approval may also require a visit by Board staff to the site(s) involved.
3. Conduct site assessments to determine:
 - a. Equipment needs,
 - b. Training needs,
 - c. The appropriate recyclable material collector or non-profit organization,
 - d. Reporting requirements,
 - e. Promotional material needs,
 - f. Potential materials to be collected.
4. When feasible, ensure that large capacity storage containers supplied by recyclable material collectors are delivered to program sites.
5. Identify recyclable material collectors, arrange for pick-up of recyclables, provide instructions on how to release recyclables to vendors, and explain how amounts and types of recyclables collected by vendors must be reported to the Board.