INFORMATION INTEGRITY AND DATA SECURITY **5335.1**
(Revised 10/09)

Information which has been inappropriately modified or destroyed (by outsiders or employees) can adversely impact public policy or the rights of citizens. Consequently, the accuracy and completeness of information systems and the data maintained within those systems should be a management concern. Each agency must establish controls to ensure that data entered into and stored in its automated files and data bases are complete and accurate, as well as ensure the accuracy of disseminated information. Depending upon the nature of the information being protected and the threats to which it is subjected, additional measures may be required to ensure the integrity and security of automated files and databases can range from password protection to encryption.