

SAM – ORGANIZATION FOR FISCAL MANAGEMENT

DEPARTMENT OF FINANCE

7310

(Revised 12/01)

The Department of Finance (DOF) has general powers of supervision over all matters concerning the financial policies of the State. (See Government Code Section 13070 et seq.) The Director of DOF is appointed by the Governor and sits on several fiscally oriented boards and commissions.

By statute, the Director of Finance serves as the Governor's chief fiscal policy advisor with emphasis on the financial integrity of the State and the maintenance of a fiscally sound and responsible Administration. The DOF responsibilities include the following:

- a. Prepares, presents, and supports the State's annual financial plan.
- b. Assures responsible and responsive State resource allocation within resources available.
- c. Fosters efficient and effective State structure, processes, programs, and performance.
- d. Establishes integrity in State fiscal databases and systems through the CALSTARS accounting system.
- e. Maintains the State Administrative Manual (SAM) Sections 6000 to 6965, 7110 to 8535, 8538 to 8778, and 8785 to 20090. Input from State agencies fiscal staff helps make SAM a meaningful guide. Please send suggestions or proposed changes for any of the listed sections to the Department of Finance (DOF), Fiscal Systems and Consulting Unit, at 915 L Street, Sacramento, CA 95814 or by e-mail to fscuhotline@dof.ca.gov. Your input will be forwarded to the applicable DOF unit and be considered for incorporation into subsequent revisions to SAM.

Website: <http://www.dof.ca.gov>