

## SAM—CASH

**GENERAL**  
(Revised 2/99)

**8000**

State employees having custody of state funds will be instructed to surrender, without resistance, funds demanded if they are threatened with violence during the course of an attempted robbery. The California Highway Patrol will be notified immediately. In addition, agencies are required to notify the Department of Finance, Office of State Audits and Evaluations. See SAM Section 20060

Agencies normally handle the following types of cash items:

1. General Cash
2. Revolving Fund Cash
3. Agency Trust Fund Cash
4. Cash receipts that for valid reasons will not be deposited immediately.

The first three types of cash items are discussed in general in the sections following. The fourth type of cash items is discussed in SAM Section 10513. Standard Entry No. 13.