

SAM—WORKERS' COMPENSATION

RESPONSIBILITY OF INJURED EMPLOYEE

2581.1

(Revised 12/99)

The employee shall:

Report all accidents promptly, but no later than 24 hours after the injury becomes known explaining to the supervisor how the accident occurred.

Complete and sign SCIF 3301.

Obtain first aid for minor injury and return to work.

Accept examination and treatment by physician or facility arranged for by supervisor; unless the employee has notified the agency, prior to the injury that he/she has a personal physician and wishes to go to that physician.

Inform agency of the physician's advice concerning ability to work.

Return to work as soon as it is medically feasible.

Submit Absence and Additional Time Worked Report form, STD. 634, each month.