

SAM-PUBLISING/PRINTING

OSP STATUTORY AUTHORITY
(Revised 9/04)

2805

Enabling Legislation. Govt Code 14612.2, allows OSP to provide printing services to state and other public agencies, including cities, counties, special districts, community college districts, the California State University, the University of California, the agencies of the United States government.

When state agencies solicit bids for printing services from the private sector, all state agencies shall also solicit a bid from the Office of State Publishing (OSP) when the project is anticipated to cost more than five thousand dollars (\$5,000).

Costs. Government Code Section 14865 requires all printed matter for state agencies shall be prepared at the expense of the requesting agency. Government Code Section 14871 requires orders for printing to show that sufficient funds have been encumbered to cover the costs.

Library Distribution Act (LDA) Responsibilities. If the material being printed qualifies for distribution under the LDA, additional copies must be printed and distributed as outlined in Government Code Sections 14901 and 14904. All printing done by private vendors is subject to the LDA as outlined in Government Code Section 14904.