

SAM – TRANSPORTATION MANAGEMENT

CLAIMS AGAINST FREIGHT CARRIERS FOR LOSS OR DAMAGE TO SHIPMENTS

3862

(Revised 03/07)

Use the following instructions for filing a claim against a carrier for loss or damage to shipments in transit:

1. If your claim is for less than \$100, file it directly with the carrier.
2. If your claim is for \$50 or less, you do not have to collect if your agency has authorization from the State Victims Compensation and Government Claims Board under Government Code Section 13943.2.
3. If your claim is for \$100 or more, send your claim to DGS Transportation Management Unit. Include all documents and information that will help the DGS Transportation Management Unit file the claim.

If you ask, the DGS Transportation Management Unit will advise and help you with loss and damage problems.