

**SAM – INFORMATION TECHNOLOGY  
(California Technology Agency)**

**CALIFORNIA SOFTWARE MANAGEMENT POLICY**  
(Reviewed 03/11)

**4846**

Each agency shall establish and maintain appropriate computer software management practices and ensure that computer software they use and/or have purchased with State funds is legally procured and is used in compliance with licenses, contract terms, and applicable copyright laws. Each agency shall develop and implement policies and procedures to ensure that all staff understand and adhere to proper software management policies.